

INTENDED USE REPORT

State of Texas



Social Services Block Grant Title XX

October 1, 2015 through September 30, 2016

Texas Health and Human Services Commission
Chris Traylor, Executive Commissioner

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SECTION I: FISCAL YEAR COVERED IN PLAN

The program year for the Title XX Social Services Block Grant (SSBG) funds in Texas is the federal fiscal year, October 1, 2015 through September 30, 2016.

The state's provision of the services is subject to the availability of state and federal funds. In the event funds are totally or partially unavailable, Texas Health and Human Services Commission (HHSC) will reduce the described services accordingly.

To request copies of this plan contact the SSBG Program Contact:

HHS System Federal Funds Manager
Texas Health and Human Services Commission
P.O. Box 13247 (MC-1400)
Austin, Texas 78711
HHSCFederalFunds@hhsc.state.tx.us
(512) 487-3363

SECTION II: LETTER OF TRANSMITTAL



TEXAS HEALTH AND HUMAN SERVICES COMMISSION

CHRIS TRAYLOR
EXECUTIVE COMMISSIONER

August 29, 2015

Jeannie L. Chaffin, Director
Office of Community Services
U.S. Department of Health and Human Services
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

Dear Ms. Chaffin:

This letter of transmittal accompanies the Texas Title XX Social Services Block Grant (SSBG) 2016 Intended Use Report and Pre-Expenditure Report being submitted via the SSBG Portal and OLDC.

Title XX SSBG funds are appropriated by the Texas Legislature and Governor to Texas state agencies to help meet specified social service needs for defined low income and at-risk populations. The Governor has designated the Texas Health and Human Services Commission (HHSC) to administer the Title XX Social Services Block Grant on behalf of the State of Texas. HHSC acts as the lead grantee agency and serves as the coordinator of funds from the federal government to the various state agencies to which Title XX SSBG funds are appropriated.

The contact information for the Texas SSBG State Official and Program Principal are:

SSBG State Official

Chris Traylor
Executive Commissioner
Texas Health and Human Services Commission
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SSBG Program Contact

Ryan Clinton
Federal Funds Manager
Texas Health and Human Services Commission
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Please let me know if you have questions or need additional information.

Sincerely,

Ryan Clinton

Ryan Clinton

SECTION III: PUBLIC INSPECTION

As required for Title XX Social Services Block Grant, the State of Texas made the Intended Use Report and Pre-Expenditure Report available for public inspection and comment. The Texas Health and Human Services Commission followed existing department protocols and procedures for posting the report for public inspection. Notifications were distributed through the communications office standard newsfeeds and news releases.

SECTION IV: NARRATIVE

A. Background/Administrative Operations

Title XX Social Services Block Grant (SSBG) funds are appropriated by the Texas Legislature and Governor to Texas state agencies to help meet specified social service needs for defined low income and at-risk populations. The Governor designated the Texas Health and Human Services Commission (HHSC) to administer the Title XX Social Services Block Grant on behalf of the State of Texas. HHSC acts as the lead grantee agency and serves as the coordinator of funds from the federal government to the various state agencies to which Title XX SSBG funds are appropriated. The Texas health and human services agencies participating in Title XX SSBG include:

- Texas Health and Human Services Commission
- Texas Department of State Health Services
- Texas Department of Aging and Disability Services
- Texas Department of Family and Protective Services
- Texas Workforce Commission

Although HHSC is the lead Title XX SSBG agency, the state agencies receiving and expending the funds are responsible for ensuring that services and expenditures are allowable and in compliance with federal and state requirements.

Title XX was made a block grant by the Omnibus Budget Reconciliation Act of 1981, PL 97-35. Under this block grant, the state may provide social services directed at the goals of Title XX and may make expenditures for administration and training.

This report reflects how funds received for the 2016 Title XX block grant program year may be used and explains how Title XX social services may be provided. The program year for the Title XX SSBG in Texas is the federal fiscal year, October 1, 2015 through September 30, 2016. The report includes program goals, descriptions of the services to be provided, the categories or characteristics of individuals to be served, and the geographic areas to be served. The state's provision of the services is subject to the availability of state and federal funds. In the event funds are totally or partially unavailable, HHSC will reduce the described services accordingly. In some service descriptions, reference is made to activities which are funded from other federal funding sources, such as Title IV-A Temporary Assistance for Needy Families, Title XIX Medicaid, Title IV-E Foster Care, or Title IV-B Child Welfare. These references are offered to provide the reader additional information on programs using more than one funding source.

Several restrictions apply to the Title XX SSBG funds. Title XX SSBG prohibits the use of funds for the following services or activities:

- cash payments to clients;
- provision of room and board (other than costs during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service);
- purchase or improvement of land or buildings;
- payment of wages of any individual as a social service;
- provision of medical care (except for family planning and rehabilitation services) unless the medical care is an integral but subordinate part of an approved social service;
- social services provided in and by employees of a hospital, nursing facility, or prison;
- provision of any educational service which the state makes generally available to its residents;
- child care services unless such services meet applicable standards of state and local law; and
- any item or service (other than an emergency item or service) furnished by an individual or entity excluded from participation in the program, or at the medical direction or on the prescription of a physician during the period the physician is excluded from participation in the program.

As required by 45 CFR 96.74, each state must use uniform definitions of services when submitting data required in the annual report. The federal definitions are contained in Section IX of this report and are cross-referenced throughout the document.

B. Fiscal Operations

The Texas budgeting process begins with the development of a biennial appropriation request and annual operating budgets. Funding recommendations and decisions are developed from review of Title XX goals, current federal and state laws, regulations, riders, and public comments about client needs in different geographic areas of the state. The governing bodies of the various agencies approve submission of their Legislative Appropriations Request based on criteria for priorities of services.

The Texas Legislature reviews and revises the request, which is then sent to the Governor for final approval. Each agency uses funds in accordance with its rules outlined in the Texas Administrative Code. Depending on the service, the agency may provide the service directly using its own employees, may grant funds to third party subrecipients for service programs, or may purchase services through contracts from third parties using competitive procurement or other means. Local public agencies, community and faith based organizations, and private for-profit enterprises interested in receiving Title XX SSBG funds should contact the applicable state agency responsible for administration of the particular service for information on how to receive Title XX SSBG funding.

Laws Affecting Title XX

Laws affect how Title XX funding and service decisions are developed and implemented. Laws applicable to each program/service are listed below.

TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES	
Community Care Services	<ul style="list-style-type: none"> ● Human Resources Code, Title 6, Chapter 102: Concerns rights of the elderly. ● Human Resources code, Title 6, Chapter 103: Concerns adult day care and adult day health care. ● Texas Rev. Civ. Stat. Ann. Article 4442c: Concerns licensure of personal care homes and other institutions.

TEXAS DEPARTMENT OF STATE HEALTH SERVICES	
Children's Mental Health Plan	<ul style="list-style-type: none"> ● Health and Safety Code, Section 533.040 Concerns services to children with serious emotional disturbances. ● Health and Safety Code, Section 534.053 Concerns Provisions of Core Services.

TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES	
Adult Protective Services	Chapter 48, Human Resources Code: <ul style="list-style-type: none"> ● Establishes protective services for adults.
Child Protective Services	<ul style="list-style-type: none"> ● Texas Family Code ● Human Resources Code ● Federal Child Welfare and Adoption Assistance Reform Act (P.L. 96-272)

TEXAS WORKFORCE COMMISSION	
Child Care Services	The following federal and state statutes and regulations govern the child care program: <ul style="list-style-type: none"> ● Human Resources Code 44.001 Authorizes the TWC to administer the state's child care program, ● Human Resources Code, Chapter 44 provides for the state administration of federally established child care programs and for the establishment and administration of state-funded child care centers, ● Title XX Block Grant: (Public Law 97-35, The Omnibus Budget Reconciliation Act of 1981) <ul style="list-style-type: none"> - Permits funding child care - Requires only state standards for care, ● House Bill 1863 passed by the 74th Texas Legislature in 1995 <ul style="list-style-type: none"> - Created the Texas Workforce Commission - Requires that child care be guaranteed for Choices clients who leave cash assistance due to earnings or to the expiration of their time-limited benefits (Transitional clients), ● Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended <ul style="list-style-type: none"> - Amends 42 USC 9858, Child Care and Development Block Grant (CCDGB) Act - Creates the Child Care and Development Fund (CCDF), and ● Hunger Prevention Act, as amended <ul style="list-style-type: none"> - Creates the Food Stamp Employment and Training program - Reimbursement or payment for dependent care expenses is capped at \$160 per month.

C. Program Operations

1. TITLE XX SOCIAL SERVICES BLOCK GRANT GOALS AND PROGRAMS

Title XX SSBG funded services are directed toward meeting one or more of the following goals for the individuals served:

- Achieving or maintaining self-sufficiency - economic, physical, and otherwise – to include preventing, eliminating, or reducing dependency.
- Preventing or remedying neglect, abuse, and exploitation of children and adults; and preserving, rehabilitating, or reuniting families.
- Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care.
- Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

Achievement of these goals is sought through several programs administered by the Texas Department of State Health Services (DSHS), the Texas Department of Aging and Disability Services (DADS), the Texas Department of Family and Protective Services (DFPS), the Texas Health and Human Services Commission (HHSC) and the Texas Workforce Commission (TWC). Following is a listing describes the programs and the agencies under which they are administered.

Texas Department of State Health Services

- Women and Children's Health Services - Breast & Cervical Cancer Services
- Mental Health Services - Adult
- Mental Health Services – Children
- Community Mental Health Crisis Services
- NorthSTAR Behavioral Managed Care Services
- Mental Health State Hospitals
- Central Administration
- Information Resources
- Other Support Services
- Regional Administration

Texas Department of Aging and Disability Services

- Family Care
- Day Activity and Health Services
- Home Delivered Meals
- Adult Foster Care
- Residential Care
- Special Services to Persons with Disabilities
- Consumer Managed Attendant Services
- 24-hour Attendant Care

- Emergency Response Services
- Emergency Care
- Guardianship
- Case Management
- Central Administration
- IT Program Support
- Other Support Services

Texas Department of Family and Protective Services

- Statewide Intake Services
- Child Protective Services Direct Delivery Staff
- Child Protective Services Program Support
- Adult Protective Services Direct Delivery Staff
- Adult Protective Services Program Support
- Mental Health and Intellectual Disabilities Investigations
- Child Care Regulation
- Central Administration
- Other Support Services
- Regional Administration
- Information Technologies Program Support

Texas Workforce Commission

- Child Care

Texas Health and Human Services Commission

- Family Violence
- Women's Health Services
- HHS System Oversight and Policy
- Consolidated System Support
- Central Program Support
- IT Program Support
- Regional Program Support
- Integrated Eligibility & Enrollment
- Office of Inspector General

2. BASE TITLE XX SSBG – Types of Activities, Uniform Definition of Services, State Appropriation Strategy, Agency Service Name and Description
 (Also see Section VII Additional Information, A. Base Title XX Funds-Intended Distribution)

TEXAS DEPARTMENT OF STATE HEALTH SERVICES	
I. Federal Services Definition	<p>Case Management Services. <i>See Section IX, Uniform Definitions of Services, Definition 2.</i></p> <p>Counseling Services. <i>See Section IX, Uniform Definitions of Services, Definition 4.</i></p> <p>Education and Training Services, <i>See Section IX, Uniform Definitions of Services, Definition 7.</i></p> <p>Employment Services, <i>See Section IX, Uniform Definitions of Services, Definition 8.</i></p> <p>Health Related Services, <i>See Section IX, Uniform Definitions of Services, Definition 12.</i></p> <p>Housing Services, <i>See Section IX, Uniform Definitions of Services, Definition 15.</i></p> <p>Other Services, <i>See Section IX, Uniform Definitions of Services, Definition 29.</i></p>
State Strategy	Mental Health Services – Adult
Agency Service Name	Adult Community Mental Health
Description	<p>The Texas Department of State Health Services (DSHS) contracts with Community Mental Health Centers to deliver mental health services in communities across Texas.</p> <p>Services Below are the adult mental health services allowable for use of Title XX funds.</p> <p>Case Management Services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients’ rights are protected.</p> <p>Counseling Services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances.</p> <p style="padding-left: 40px;">Problem areas may include:</p> <ul style="list-style-type: none"> a. Family and marital relationships; b. Parent-child problems; or c. Drug abuse when in conjunction with a serious emotional disturbance. <p>Education and Training Services, which are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational Development (G.E.D.) Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.</p>

<p>Description, continued</p>	<p>Employment Services, which are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job -seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.</p> <p>Housing Services, which are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.</p> <p>Other Services meeting the requirement of TANF transfer to Title XX or BASE Title XX as approved by the Department</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p> <p>Community Relations</p> <p>The mission of DSHS is to improve health and well-being in Texas by providing leadership and services that promote hope, build resilience, and foster recovery.</p> <p>Eligibility for Adult Mental Health Services</p> <ol style="list-style-type: none"> 1) Adult Mental Health (MH) Priority Population - Adults who have severe and persistent mental illnesses such as schizophrenia, major depression, bipolar disorder, or other severely disabling mental disorders which require crisis resolution or ongoing and long-term support and treatment. <ol style="list-style-type: none"> a) Adult MH Target Population - Adults who have a diagnosis of schizophrenia, bipolar disorder, and severe major depression.
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<p>Description, continued</p>	<p>b) Initial Eligibility:</p> <p>(1) An individual age 18 or older who has a diagnosis of:</p> <p>(a) schizophrenia as defined in the following Diagnostic and Statistical Manual, Fourth Edition - Text Revision (DSM-IV TR) diagnostic codes: 295.10, 295.20, 295.30, 295.40, 295.60, 295.70, 295.90.</p> <p>(b) bi-polar disorder as defined in the following DSM-IV TR diagnostic codes: 296.00, 296.01, 296.02, 296.03, 296.04, 296.05, 296.06, 296.40, 296.41, 296.42, 296.43, 296.44, 296.45, 296.46, 296.50, 296.51, 296.52, 296.53, 296.54, 296.55, 296.56, 296.60, 296.61, 296.62, 296.63, 296.64, 296.65, 296.66, 296.7, 296.80, 296.89.</p> <p>(c) major depression as defined in the following DSM-IV TR diagnostic codes: 296.20, 296.21, 296.22, 296.23, 296.24, 296.25, 296.26, 296.30, 296.31, 296.32, 296.33, 296.34, 296.35, and 296.36; with a Global Assessment of Functioning (GAF) of 50 or below at intake.</p> <p>2) An individual age 18 or older who has a diagnosis other than those listed above and whose current Global Assessment of Functioning (GAF) is 50 or less and needs on-going MH services; or</p> <p>3) An individual age 18 or older who was served in children’s MH services and meets the children’s MH priority population definition prior to turning 18 is considered eligible for one year.</p> <p>Financial Eligibility for Adult Mental Health Services Maximum monthly fee. A person's maximum monthly fee is based on the financial assessment and calculated using the Monthly Ability-To-Pay Fee Schedule, http://www.dshs.state.tx.us/mhsa-rights/. The calculation is based on the number of family members and annual gross income, reduced by extraordinary expenses paid during the past 12 months or projected for the next 12 months. No other sliding scale is used.</p> <p>Eligibility for Adult Mental Health Services under Title XX Funding</p> <p>A. Eligibility for TANF Transfer to Title XX</p> <ul style="list-style-type: none"> • Adults with a child under the age of 18 in the home whose income is less than 200 percent of federal poverty limits <p>B. Eligibility for Base Title XX</p> <ul style="list-style-type: none"> • Low income adults <p>Referral Sources: As long as the potential consumer meets eligibility LMHAs accept referrals from any source.</p> <p>Admissions Requirements: N/A Pre-Screening Interviews: N/A</p>
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II. Federal Services Definition	<p>Case Management Services. <i>See Section IX, Uniform Definitions of Services, Definition 2.</i></p> <p>Counseling Services. <i>See Section IX, Uniform Definitions of Services, Definition 4.</i></p> <p><i>Education and Training Services, See Section IX, Uniform Definitions of Services, Definition 7.</i></p> <p><i>Employment Services, See Section IX, Uniform Definitions of Services, Definition 8.</i></p> <p><i>Health Related Services, See Section IX, Uniform Definitions of Services, Definition 12.</i></p> <p><i>Housing Services, See Section IX, Uniform Definitions of Services, Definition 15.</i></p> <p>Special Services for Youth Involved in or At Risk of Involvement with Criminal Activity. <i>See Section IX, Uniform Definitions of Services, Definition 26.</i></p> <p><i>Other Services, See Section IX, Uniform Definitions of Services, Definition 29.</i></p>
State Strategy	Mental Health Services- Crisis
Agency Service Name	Community Mental Health Crisis Services
Description	<p>The Texas Department of State Health Services (DSHS) contracts with Community Mental Health Centers to deliver crisis services in communities across Texas.</p> <p>Services: Below are the adult mental health services allowable under the crisis strategy for use of Title XX funds.</p> <p>Case Management Services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.</p> <p>Counseling Services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include:</p> <ul style="list-style-type: none"> a. Family and marital relationships; b. Parent-child problems; or <p>Drug abuse when in conjunction with a serious emotional disturbance.</p> <p>Education and Training Services, which are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a</p>

<p>Description, continued</p>	<p>second language, and General Educational Development (G.E.D.) Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.</p> <p>Employment Services, which are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job -seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.</p> <p>Housing Services, which are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.</p> <p>Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity, are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the service.</p> <p>Other Services meeting the requirement of TANF transfer to Title XX or BASE Title XX as approved by the Department.</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p>
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<p>III. Federal Services Definition</p>	<p>Case Management Services. <i>See Section IX, Uniform Definitions of Services, Definition 2.</i></p> <p>Counseling Services. <i>See Section IX, Uniform Definitions of Services, Definition 4.</i></p> <p><i>Education and Training Services, See Section IX, Uniform Definitions of Services, Definition 7.</i></p> <p><i>Employment Services, See Section IX, Uniform Definitions of Services, Definition 8.</i></p> <p><i>Health Related Services, See Section IX, Uniform Definitions of Services, Definition 12.</i></p> <p><i>Housing Services, See Section IX, Uniform Definitions of Services, Definition 15.</i></p> <p>Prevention and Intervention Services. <i>See Section IX, Uniform Definitions of Services, Definition 20.</i></p> <p>Special Services for Youth Involved in or At Risk of Involvement with Criminal Activity. <i>See Section IX, Uniform Definitions of Services, Definition 26.</i></p> <p><i>Other Services, See Section IX, Uniform Definitions of Services, Definition 29.</i></p>
<p>State Strategy</p>	<p>Mental Health Services – NorthSTAR</p> <p>Develop and provide coordinated services for emotionally disturbed children and their families.</p>
<p>Agency Service Name</p>	<p>NorthSTAR Behavioral Health Waiver</p>
<p>Description</p>	<p>Services: Below are the mental health services allowable under NorthStar for use of Title XX funds.</p> <p>Case Management Services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients’ rights are protected.</p> <p>Counseling services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include:</p> <ul style="list-style-type: none"> a. Family and marital relationships; b. Parent-child problems; or c. Drug abuse when in conjunction with a serious emotional disturbance. <p>Education and Training Services, which are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational Development (G.E.D.) Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.</p>

<p>Description Continued</p>	<p>Employment Services, which are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job -seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.</p> <p>Housing Services, which are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.</p> <p>Prevention and Intervention Services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of, abuse, neglect, or family violence, or to assist in making arrangement for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.</p> <p>Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity, are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the service.</p> <p>Other Services meeting the requirement of TANF transfer to Title XX or BASE Title XX as approved by the Department.</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p>
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IV. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i> <i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Central Administration
Agency Service Name	Central Administration
Description	Executive, general counsel, public information, planning and policy development, liaison/external affairs, other legal services not directly related to program implementation or enforcement, accounting, budget, travel management, financial reporting, and/or contracted functions.

V. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i> <i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Information Resources
Agency Service Name	Information Resources Technologies
Description	Staff and services provide automation user and system support such as end-user computer services, automated services programmers, analysts, personal computer support, and data and voice telecommunications.

VI. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i> <i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Other Support Services
Agency Service Name	Other Operating/Support Services
Description	State office business services such as mail services, warehouse, reproduction services, and building support. It may also include any other operating costs not directly attributable to specific strategies.

VII. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i> <i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Regional Administration
Agency Service Name	Regional Administration
Description	Staff and/or contracted functions at the regional level which constitute indirect administrative or support costs as defined in Central Administration, Information Resources, and Other Support Services (except where these functions are performed at headquarters only) and which do not constitute a direct programmatic administrative or support cost.

TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES

I. Federal Services Definition	<i>Home Based Services. See Section IX, Uniform Definitions of Services, Definition 13.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Family Care
Description	<p>Services are provided to eligible adults who are functionally limited in the performance of daily activities.</p> <p>Services</p> <ul style="list-style-type: none"> ● Personal Care ● Meal preparation ● Performance of household tasks ● Transportation / Transportation Assistance <p>Eligibility</p> <p>Eligibility is based on age (18+), income, financial resources, need as determined by the Client Needs Assessment (Form 2060).</p>

II. Federal Services Definition	<i>Day Care Services – Adults. See Section IX, Uniform Definitions of Services, Definition 5.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Day Activity and Health Services
Description	<p>Services are provided to meet the needs of individual clients, in centers that provide a protective setting during the day.</p> <p>Services</p> <ul style="list-style-type: none"> ● Nursing and personal care services ● Nutritional services ● Physical rehabilitative services ● Other social or support services <p>Support services include:</p> <ul style="list-style-type: none"> ● Transportation/arranging for transportation ● Information and referral <p>The following integral but subordinate medical services may be provided:</p> <ul style="list-style-type: none"> ● Administering medication ● Monitoring blood pressure and vital signs <p>Eligibility</p> <p>Eligibility is based on age (18+), income, financial resources, a medical diagnosis and physician's order requiring care, monitoring, or intervention by a licensed nurse or registered nurse and the need for assistance with one or more personal care tasks.</p>

III. Federal Services Definition	<i>Home Delivered Meals. See Section IX, Uniform Definitions of Services, Definition 14.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Home Delivered Meals
Description	<p>Supplemental nutrition is provided to adults to help prevent or reduce inappropriate institutionalization.</p> <p>Services</p> <p>Meals are prepared and delivered to the client’s residence.</p> <p>Eligibility</p> <p>Eligibility is based on age (18+), income, financial resources, need as determined by the Client Needs Assessment (Form 2060).</p> <p>The Texas Department of Aging and Disability Services is currently going through the rule making process to eliminate the means testing criteria for the Home Delivered Meals program. The effective date for this change is unknown.</p>

IV. Federal Services Definition	<i>Foster Care Services for Adults. See Section IX, Uniform Definitions of Services, Definition 10.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Adult Foster Care
Description	<p>Services are provided through a 24-hour living arrangement to meet the needs of individuals who are unable to continue independent functioning in their own house. Services are provided in the homes of foster care providers.</p> <p>Services</p> <ul style="list-style-type: none"> ● Supervision ● Personal care ● Help with activities of daily living ● Socialization in a family-like atmosphere <p>Support services may include:</p> <ul style="list-style-type: none"> ● Transportation/arranging for transportation ● Information and referral <p>Eligibility</p> <p>Eligibility is based on age (18+), financial eligibility – either Medicaid eligible or meeting Title XX income and resource limits, need as determined by the Client Needs Assessment (Form 2060). The applicant’s or client’s needs must not be such that they exceed the ability of the foster care provider to deliver the care required.</p>

V. Federal Services Definition	<i>Foster Care Services for Adults. See Section IX, Uniform Definitions of Services, Definition 10.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Residential Care
Description	<p>Services provided to eligible adults in an alternate living situation where the individual needs a 24-hour living arrangement, but does not require nursing intervention.</p> <p>Services</p> <ul style="list-style-type: none"> ▪ Personal care ▪ Home management ▪ Transportation / Transportation Assistance ▪ 24-hour supervision ▪ Socialization and recreational activities <p>Eligibility</p> <p>Eligibility is based on age (18+), financial eligibility – Medicaid eligible or meeting Title XX income and resource limits, need as determined by the Client Needs Assessment (Form 2060). The individual’s needs must not be such that they exceed the ability of the residential care provider to deliver the care required.</p>

VI. Federal Services Definition	<p><i>Home Based Services. See Section IX, Uniform Definitions of Services, Definition 13.</i></p> <p><i>Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments. See Section IX, Uniform Definitions of Services, Definition 25.</i></p>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Special Services to Persons with Disabilities
Description	<p>Services are provided to community clients in a variety of settings. These services are designed to assist individuals in developing the skills needed to remain in the community as independently as possible.</p> <p>Services</p> <ul style="list-style-type: none"> ● Counseling ● Personal care ● Help with development of skills needed for independent living in the community <p>Eligibility</p> <p>Eligibility is based on age (18+), financial eligibility – either Medicaid eligible or meeting Title XX income and resource limits and need as determined by the Client Needs Assessment (Form 2060). The client must reside in the geographical area described in the contract.</p>

VII. Federal Services Definition	<i>Home Based Services. See Section IX, Uniform Definitions of Services, Definition 13.</i> <i>Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments. See Section IX, Uniform Definitions of Services, Definition 25.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Consumer Managed Personal Assistant Services
Description	<p>Attendant services are provided to individuals with physical disabilities who are mentally competent and able to supervise their attendants or have someone who can provide the attendants' supervision. Attendant services assist the client to be able to function independently in the community. Client's interview, select, train, supervise, and release their attendants.</p> <p>Services Attendant care provided as needed by attendants selected by the client. Health-related tasks prescribed by a medical practitioner.</p> <p>Eligibility is based on age (18+), copay after \$1911 of income, and a physician's statement verifying the individual has a current medical need for assistance with personal care tasks and other activities of daily living. The client must need assistance with at least one personal care task, be mentally and emotionally capable of self-directing attendant care, and reside in the geographical area described in the contract.</p>

VIII. Federal Services Definition	<i>Home Based Services. See Section IX, Uniform Definitions of Services, Definition 13.</i> <i>Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments. See Section IX, Uniform Definitions of Services, Definition 25.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	24-Hour Shared Attendant Care
Description	<p>Attendant care services are available on a 24-hour basis. Clients live independently in clustered living arrangements and use this service to achieve habilitative or rehabilitative goals.</p> <p>Services Around the clock availability of attendant care in a clustered living environment.</p> <p>Eligibility Eligibility is based on age (18+), financial eligibility – either Medicaid eligible for meeting the Title XX income and resource limits, need as determined by the Client Needs Assessment (Form 2060). In addition, clients must reside in Houston.</p>

IX. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Emergency Response Services
Description	<p>Services are provided through an electronic monitoring system used by functionally impaired adults who live alone or who are socially isolated in the community.</p> <p>Services</p> <p>In an emergency, the client presses a call button to signal for help. The system is monitored 24 hours, seven days a week, and helps ensure that the appropriate person or service agency responds to an alarm call from a client.</p> <p>Eligibility</p> <p>Eligibility is based on age (18+), financial eligibility – Medicaid eligible or meeting Title XX income and resource limits, need as determined by the Client Needs Assessment (Form 2060). In addition, the client must live alone, be routinely alone for eight hours or more during each day, or live with an incapacitated individual who could not call for help or otherwise assist the client in an emergency. The client must have a telephone and be mentally alert enough to operate the equipment properly. The client must also be willing to sign a release statement that allows the responder to make a forced entry into the client's home if he is asked to respond to an activated alarm call and has no other means of entering the home to respond. The client must live in a place other than a skilled-care institution, personal care home, foster care setting, or any other setting where 24-hour supervision is available.</p>

X. Federal Services Definition	<p><i>Foster Care Services for Adults. See Section IX, Uniform Definitions of Services, Definition 10.</i></p> <p><i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i></p>
State Strategy	Non-Medicaid Services – Title XX
Agency Service Name	Emergency Care
Description	<p>Services are provided to eligible adults in emergencies while department staff seeks a permanent care arrangement. Emergency care may be provided in adult foster care homes and residential care facilities licensed as assisted living facilities. Services are provided to emergency care clients for up to 30 days, after which no more than one 30-day extension may be granted.</p> <p>Services</p> <ul style="list-style-type: none"> ● Personal care ● Performance of household tasks ● Social and recreational activities ● Transportation / Transportation Assistance ● 24-hour protective supervision ● Room ● Board

Description Continued	<p>Eligibility Eligibility is based on age (18+), financial eligibility – Medicaid eligible or meeting Title XX income and resource limits, need as determined by the Client Needs Assessment (Form 2060). The applicant must also have:</p> <ul style="list-style-type: none"> ● Lost his home or caregiver, or ● Been discharged from a hospital or institution, or ● Been in a similar emergency. <p>The applicant's needs may not exceed the facility's capability under its licensed authority.</p>
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XI. Federal Services Definition	<i>Protective Services for Adults. See Section IX, Uniform Definitions of Services, Definition 21.</i>
State Strategy	Guardianship
Agency Service Name	Guardianship
Description	<p>Guardianship services are provided to individuals who have been found by a court to be incapacitated. In order for DADS to provide guardianship services, least restrictive alternatives must not be available, an appropriate and qualified alternate guardian must not be available and willing to serve, a ward must have resources available to fund services, including long-term care, and it must be expected that guardianship will meet their needs.</p> <p>Services Guardianship services include managing the ward's:</p> <ul style="list-style-type: none"> ● Living arrangements ● Citizenship issues ● Estates ● Medical treatment, including extraordinary medical procedures ● Funeral arrangements and disposal of property <p>Eligibility Aging out Children: Human Resources Code Chapter 48.209(a) allows the application for guardianship of the person and/or estate of a child aging out of Child Protective Services (CPS) conservatorship:</p> <ul style="list-style-type: none"> ● who meets the definition of incapacity in Probate Code Chapter 601, unless a less restrictive alternative is available, and ● for whom no guardian can be found <p>Elderly Persons and Adults with Disabilities: Human Resources Code Chapter 48.209(b) allows the agency to apply for guardianship of an elderly person or an adult with a disability who:</p> <ul style="list-style-type: none"> ● is found by the department to be in a state of abuse, neglect, or exploitation ● meets the definition of incapacity in Probate Code Chapter 601, and ● for whom no guardian can be found. <p>Wards must have resources to fund services, including long-term care. Human Resource Code Chapter 48.209(d).</p>

XII. Federal Services Definition	<i>Case Management Services. See Section IX, Uniform Definitions of Services, Definition 2.</i>
State Strategy	Intake, Access and Eligibility
Agency Service Name	Case Management
Description	<p>Services are provided directly by caseworkers to eligible clients on an ongoing basis to ensure effective and coordinated delivery of Community Care for Aged and Disabled services and other community care services.</p> <p>Services</p> <ul style="list-style-type: none"> ● Assessment of client needs ● Service plan development ● Referral to community resources ● Follow-up ● Monitoring of the client and service delivery ● Providing the client or his authorized representative with a listing of his rights <p>Eligibility</p> <p>Eligibility is based on income, financial resources, and need as determined by the Client Needs Assessment (Form 2060). Clients must meet eligibility criteria for CCAD but they do not have to receive community care services to receive case management.</p>

XIII. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i>
State Strategy	Central Administration
Agency Service Name	Central Administration
Description	<p>Central Administration supports administrative functions for all DADS programs including executive direction and leadership, legal, civil rights, hearings of provider appeals, planning, budget management, fiscal accounting and reporting, asset management, program statistics, public information, state and federal government relations, internal audit, and program support. Under the Older Americans Act, as a comprehensive resource on aging issues via research, policy analysis, public information, and marketing; and advocating for the needs of older Texans through the Long-term Care Ombudsman program and in partnership with public and private organizations.</p>

XIV. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i>
State Strategy	IT Program Support
Agency Service Name	IT Program Support
Description	<p>Information Technology Program Support provides technology products, services, and support to all DADS divisions to further their efforts in achieving the DADS Mission. This responsibility extends to establishing, managing, and monitoring agreements for IT products, services, and/or support supplied by external organizations. Services include application development and support, desktop and LAN support and troubleshooting, coordination of cabling and hardware repair, and liaison with external</p>

Description Continued	automation services providers (such as mainframe and mid-tier data center processing and telecommunications services). These services are distributed in a network-computing environment that spans DADS offices statewide. Included are staff costs; professional services and contracted staff costs; network data circuits, mainframe, mid-tier, and network equipment costs; software licenses; and computer equipment maintenance related to the support of DADS programs. The application systems developed, deployed, and supported under this strategy cover financial systems, including revenue systems; consumer information systems; facility management systems; and decision support systems. Functions performed include project management, software applications development, and documentation.
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XV. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i>
State Strategy	Other Support Services
Agency Service Name	Other Support Services
Description	Other Support Services includes statewide policy and oversight of support services including contract management policy, historically underutilized businesses, forms and handbook management, records management and storage, building maintenance, mailroom, and inventory. This strategy also includes direct support to staff in all programs in the state office. Although HHSC has assumed responsibility for procurement and facility acquisition and management, DADS continues to be responsible for implementing appropriate process and procedures within service level agreements.

Texas Department of Family and Protective Services

I. Federal Services Definition	<i>Information and Referral. See Section IX, Uniform Definitions of Services, Definition 17.</i>
State Strategy	Statewide Intake Services
Agency Service Name	Statewide Intake Services
Description	<p>The Statewide Intake call center is the centralized point of intake for the entire state for abuse, neglect, and/or exploitation. It operates twenty-four hours a day, seven days a week. This strategy includes both the staff and technology resources needed to receive an average of about 65,000 calls each month of children, elder adults and persons with disabilities suspected to be at risk of abuse, neglect and exploitation and assign for investigation those reports that meet the Texas Family Code and Human Resources Code definitions. This strategy also allows the agency to provide professionals and the public 24-hours access to services via the Internet, fax, or mail.</p> <p>This strategy also includes staff that provides 24-hour expedited background checks for CPS caseworkers. Emergency background checks are performed to provide immediate information to caseworkers about the safety of a placement for a child with a parent or relative while an investigation of abuse/neglect is being conducted.</p> <p>Services:</p> <p>Services funded include:</p> <ul style="list-style-type: none"> • Availability 24 hours a day, seven days a week for receipt of reports of abuse, neglect and exploitation, and crisis intervention, • Completion of criminal background checks for staff conducting emergency investigations after hours to secure a safe alternative placement, • Statewide Intake staff training, and • Automation program support of the call center. <p>Eligibility</p> <p>Eligible clients include children under age 18 who are believed to be victims of abuse or neglect or are at risk of abuse or neglect by a person who is a member of the child's family or household and is responsible for the child's care, custody or welfare, as defined by the Texas Family Code. Eligible clients also include persons with disabilities and the elderly who are suspected to be victims of abuse, neglect or exploitation. Client eligibility is determined without regard to income and is based on the need for protection from abuse, neglect or exploitation.</p>

II. Federal Services Definition	<i>Protective Services for Children. See Section IX, Uniform Definitions of Services, Definition 22</i>
State Strategy	Child Protective Services Direct Delivery Staff
Agency Service Name	Child Protective Services Direct Delivery Services Staff
Description	<p>In this strategy, DFPS investigates reports of child abuse and/or neglect, provides protective services, and supports the placement of children in foster care if they are removed from their home.</p> <p>Services</p> <p>Child Protective Services include:</p> <ul style="list-style-type: none"> • Investigating reports of abuse and neglect of children • Providing services to children and families in their own homes • Placing children in relative or foster care if they cannot safely remain in their own home • Providing services to help youth in care transition to adulthood • Assisting children in obtaining permanency through adoption or permanent care by a relative <p>Eligibility</p> <p>Client eligibility is determined without regard to income and is based on the child's need for protection from abuse and neglect. Services are provided to facilitate achievement of a permanency plan. Substitute care is extended to persons beyond age 18, if they are still in school.</p>

III. Federal Services Definition	<i>Legal Services. See Section IX, Uniform Definitions of Services, Definition 18.</i>
State Strategy	Child Protective Services Direct Delivery Staff
Agency Service Name	Child Protective Services Litigation
Description	<p>Legal services for Child Protective Services staff involved in court hearings to support judicial determinations for children in the conservatorship of the State and placed in out-of-home care to achieve permanency and to protect children. <i>The expenditures listed for Legal Services includes allocated costs of legal support staff. DFPS does not maintain a client count for these administrative activities.</i></p> <p>Services</p> <p>Legal counsel, training and direct representation for the CPS program, Redacts and releases confidential CPS records.</p> <p>Eligibility</p> <p>Client eligibility is determined without regard to income and is based on the child's need for protection from abuse and neglect. Services are provided to facilitate achievement of a permanency plan. Substitute care is extended to persons beyond age 18, if they are still in school.</p>

IV. Federal Services Definition	<i>Protective Services for Children. See Section IX, Uniform Definitions of Services, Definition 22.</i>
State Strategy	Child Protective Services Program Support
Agency Service Name	Child Protective Services Program Support
Description	<p>Essential functions necessary to provide direct support and management of CPS direct delivery staff.</p> <p>Services</p> <p>Services may include, but are not limited to:</p> <ul style="list-style-type: none"> • CPS staff training, • Policy development and maintenance • Program management • Quality assurance processes • CPS foster and adoptive parent training, • Preparation for Adult Living staff • CPS purchased services contract management • Residential contract procurement, monitoring and management. <p>Eligibility</p> <p>Client eligibility is determined without regard to income and is based on the child's need for protection from abuse and neglect.</p>

V. Federal Services Definition	<i>Legal Services. See Section IX, Uniform Definitions of Services, Definition 18.</i>
State Strategy	Child Protective Services Program Support
Agency Service Name	Child Protective Services Legal Support Services
Description	<p>Legal support activities for CPS programs.</p> <p>Services</p> <p>Legal counsel for CPS program policy and rule development and enforces program policy through representation in administrative hearings for CPS programs.</p> <p>Eligibility</p> <p>Client eligibility is determined without regard to income and is based on the child's need for protection from abuse and neglect.</p>

VI. Federal Services Definition	<i>Protective Services for Adults. See Section IX, Uniform Definitions of Services, Definition 21.</i>
State Strategy	Adult Protective Services Direct Delivery Staff
Agency Service Name	Adult Protective Services Direct Delivery Staff
Description	<p>The Adult Protective Services (APS) In-Home program protects elderly adults (age 65 and older), adults with disabilities (age 18 through 64) and persons with disabilities under age 18 declared legal adults, and serves as a social safety net for them by investigating reports of abuse, neglect and exploitation. This strategy includes the cost for APS direct delivery staff responsible for conducting investigations and arranging services to address underlying causes of abuse, neglect or exploitation.</p> <p>This program serves persons who reside in community settings (e.g., private homes, adult foster homes, unlicensed room and board homes) or in nursing homes and are alleged to be exploited by someone outside the facility. APS staff assesses the underlying cause of maltreatment.</p> <p>APS cases are often complex and clients may lack capacity to make decisions. APS workers synthesize and apply knowledge from a broad array of disciplines, such as gerontology, mental health, health care, pharmacology, and the law.</p> <p>APS provides emergency purchased client services for clients in confirmed cases of abuse, neglect or exploitation. Emergency client services include emergency shelter, food, medications, adaptive equipment, minor home repairs, restoration of utilities, rent, short-term medical or mental health services, and transportation. APS may also pay for short-term residential and in-home care while arranging for the ongoing delivery of these services.</p> <p>APS policy requires workers to explore the financial resources of clients. The caseworker compares the client's income and expenses to determine if the expenses are appropriate and necessary. APS uses emergency client services in confirmed cases when the worker determines existing resources in the community cannot meet the needs of clients.</p> <p>Services Services may include, but are not limited to:</p> <ul style="list-style-type: none"> • APS staff conducting investigations and arranging services, • Purchased services including emergency shelter, food, medication, short-term mental health and health services, rent, utilities, and in-home care, • Legal litigation services, and • Public service awareness campaigns <p>Eligibility Clients are eligible for protective services without regard to income. Services are provided to persons age 65 or older, to persons age 18 or older with disabilities and to persons under age 18 who have disabilities and have been declared legal adults.</p>

VII. Federal Services Definition	<i>Legal Services. See Section IX, Uniform Definitions of Services, Definition 18.</i>
State Strategy	Adult Protective Services Direct Delivery Staff
Agency Service Name	Adult Protective Services Litigation
Description	<p>Legal services staff for the APS program.</p> <p>Services</p> <p>Provides legal counsel, training, and direct representation for the APS program. Redacts and releases confidential APS records.</p> <p>Eligibility</p> <p>Clients are eligible for protective services without regard to income. Services are provided to persons age 65 or older, to persons age 18 or older with disabilities and to persons under age 18 who have disabilities and have been declared legal adults.</p>

VIII. Federal Services Definition	<i>Protective Services for Adults. See Section IX, Uniform Definitions of Services, Definition 21.</i>
State Strategy	Adult Protective Services Program Support
Agency Service Name	Adult Protective Services Program Support
Description	<p>Functions necessary to provide direct support and management of APS direct delivery staff to ensure the efficient and effective delivery of services. These functions include developing and maintaining policy and procedures, training, legal support services, and regional administration.</p> <p>Services</p> <p>Services include but are not limited to:</p> <ul style="list-style-type: none"> • Staff that conduct APS training, • Regional administrative support staff, • State office administrative support staff, • National APS training conference to enhance staff skills, and • Attorneys and support staff that assist in litigation and other court services. <p>Eligibility</p> <p>Clients are eligible for protective services without regard to income. Services are provided to persons age 65 or older, to persons age 18 or older with disabilities and to persons under age 18 who have disabilities and have been declared legal adults.</p>

IX. Federal Services Definition	<i>Legal Services. See Section IX, Uniform Definitions of Services, Definition 18.</i>
State Strategy	Adult Protective Services Program Support
Agency Service Name	Adult Protective Services Legal Support Services
Description	<p>Legal support activities for APS programs</p> <p>Services</p> <p>Legal counsel for program policy and rule development and enforces program policy through representation in administrative hearings for APS programs.</p> <p>Eligibility</p> <p>Clients are eligible for protective services without regard to income. Services are provided to persons age 65 or older, to persons age 18 or older with disabilities and to persons under age 18 who have disabilities and have been declared legal adults.</p>

X. Federal Services Definition	<i>Protective Services for Adults. See Section IX, Uniform Definitions of Services, Definition 21.</i>
State Strategy	Provider Investigations
Agency Service Name	Adult Protective Services Facility Investigations
Description	<p>APS investigates reports of abuse, neglect and exploitation of consumers of state services in state-operated mental health facilities (State Hospitals), state-operated intermediate care facilities for persons with intellectual disabilities (ICF-ID), State Supported Living Centers (SSLC), state centers, community centers serving people with MH & ID, and contracted providers of services in the Texas Home and Community-based Services, Texas Home Living Medicaid waiver programs, and private intermediate care facilities for persons with intellectual disabilities (ICF-ID). Effective September 1, 2015 APS will expand its scope and jurisdiction of Provider Investigations and begin to investigate all providers of home and community based (HCBS) managed care services.</p> <p>The role of APS is to assist in the protection of clients from abuse, neglect and exploitation by conducting an unbiased investigation in response to reported allegations and by providing objective findings to the provider to take appropriate action to protect their consumers. DFPS trains investigators to conduct investigations in these unique settings with these specific populations. Investigations are governed by state law and policy developed by APS in coordination with the agencies that provide/purchase services.</p> <p>Support functions include developing and maintaining policy and procedures, program management, quality assurance processes, legal support services, and regional administration. Additionally, this sub-strategy includes the staff that develops and delivers program training to the direct delivery staff.</p>

Description, continued	<p>Services</p> <p>Services funded by the program include:</p> <ul style="list-style-type: none"> • Availability 24 hours a day, seven days a week, for receipt and investigation of reports, • Immediate notification of reports to heads of facilities and law enforcement, as appropriate, • Investigation of allegations in reports, • Reports of findings and recommendations to heads of facilities, • Training and legal services to support investigation staff, and • Protective Services after the confirmation of investigations in HCS-W programs if needed. <p>Eligibility</p> <p>Eligible clients are persons who are residents of or receiving services through MHID facilities, community MHID centers, their contractors and home and community based waiver programs, private ICF-IDs, and who are alleged to be abused, neglected, or exploited by facility, center, or contract staff. Clients do not have to meet age, financial or functional eligibility requirements.</p>
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XI. Federal Services Definition	<p><i>Foster Care/Children. See Section IX, Uniform Definition of Services, Definition 11.</i></p> <p><i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i></p>
State Strategy	Child Care Regulation
Agency Service Name	Residential Child Care Regulation
Description	<p>Residential Child Care Licensing regulates 24-hour (residential) care, administrators of residential child care facilities, and agencies that place children in foster care and adoption.</p> <p>Included in this activity is the enforcement of minimum standards by routine inspections of operations and investigations of complaints alleging non-compliance. Also includes the investigation of reports alleging child abuse/neglect and reports of serious incidents in which children are injured or are otherwise considered at risk in childcare operations.</p> <p>Services:</p> <p>Services include:</p> <ul style="list-style-type: none"> • Residential Child Care Regulation (CCR) staff, and • Residential CCR program support. <p>Eligibility:</p> <p>Clients are eligible for residential child care services without regard to income.</p>

XII. Federal Services Definition	<i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Central Administration
Agency Service Name	Central Administration
Description	This strategy consists of costs in support of all DFPS programs. It includes executive, general counsel, public information, planning and policy development, liaison/external affairs, other legal services not directly related to program implementation or enforcement, accounting, budget, travel management, financial reporting, and internal audit staff.

XIII. Federal Services Definition	<i>Foster Care/Children. See Section IX, Uniform Definitions of Services, Definition 11.</i> <i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Other Support Services
Agency Service Name	Other Support Services
Description	State office business services such as inventory, records management and background checks. Sections 40.002, 40.031, and 40.032 of the Human Resources Code give the agency the authority to staff at the level necessary to efficiently administer and discharge agency functions. A key component of successful program delivery is adequate funding/staffing of indirect administration functions so that direct delivery staff can concentrate on the delivery of protective services.

XIV. Federal Services Definition	<i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	Regional Administration
Agency Service Name	Regional Administration
Description	DFPS operates through regional offices spread throughout the state. This strategy consists of the staff that provides regional automation support functions for the programs. These functions include management of buildings, furniture and non-leased equipment in the regions and serving as the liaison to the Health and Human Services Commission for all facilities and administrative support services.

XV. Federal Services Definition	<i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	IT Program Support
Agency Service Name	IT Program Support
Description	This strategy consists of agency staff responsible for planning, acquiring, and managing contracted IT and telecommunications services, application support for the Information Management Protecting Adults and Children in Texas (IMPACT), Child-Care Licensing Automation Support System (CLASS), and other business applications, and IT security. It also includes the contracted cost of maintaining the agency's automation systems.

XVI. Federal Services Definition	<i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	All Staffing Strategies
Agency Service Name	Agency Staff Cost Pool
Description	Services falling under the Staff Cost Pool program support the entire agency and are not specific to a particular program. These services include, but are not limited to, program administrative support, computer systems programming, civil rights training, and costs for staff that perform administrative functions that support multiple or all DFPS programs.

Texas Health and Human Services Commission

I. Federal Services Definition	<i>Administrative Costs. See Section IX, Uniform Definitions of Services, Definition 31.</i>
State Strategy	HHS System Oversight and Policy, Consolidated System Support, Central Program Support, IT Program Support, Regional Program Support, Integrated Eligibility & Enrollment, Office of Inspector General
Agency Service Name	HHS System Oversight and Policy, Consolidated System Support, Central Program Support, IT Program Support, Regional Program Support, Integrated Eligibility & Enrollment, Office of Inspector General.
Description	The Title XX share of executive, general counsel, public information, planning and policy development, communications/external affairs, other legal services not directly related to program implementation or enforcement, information technology, accounting, budget, travel management, financial reporting, human resource management, staff development, internal audit, facilities and business services and/or contracted functions that are directed to supporting all agencies in Health and Human Services or all programs in the Health and Human Services Commission.

II. Federal Services Definition	<i>Family Planning Services. See Section IX, Uniform Definitions of Services, Definition 9.</i>
State Strategy	Women's Health Services
Agency Service Name	Women's Health Services
Description	<p>Family planning services are part of comprehensive health care delivery systems established in Texas to assist low-income men, women and adolescents (age 19 and younger) to improve their health status, reduce unintended pregnancies, and positively affect the outcomes of future pregnancies. Administration of the State women's health services program is the responsibility of the Texas Health and Human Services Commission (HHSC). The services funded through HHSC are provided by approximately 19 agencies with 89 clinic sites. Funding sources include Medicaid (Title XIX), Title XX, (of which part is TANF transferred to Title XX), and State General Revenue. Family Planning services are also provided to Medicaid-eligible individuals by Medicaid-enrolled physicians in private practice, advanced nurse practitioners, certified nurse midwives, federally qualified health centers, and other family planning agencies.</p> <p>Services</p> <p>Annually clients receive a comprehensive assessment, including: a health history; risk assessment; physical examination; and appropriate laboratory tests. Clients may access routine and problem-related medical follow-up visits and supply visits throughout the year. All medical care services must be provided under the supervision, direction, and responsibility of a qualified medical director, licensed to practice medicine in the state of Texas. In general, Family Planning services may not be provided to minors without parental consent. However, some services, such as STD testing and pregnancy testing may be provided to minors without parental consent as authorized by Chapter 32 of the Texas Family Code. Spousal consent is not required. Abortion is not a service payable under Texas women's health services funding.</p>

<p>Description, continued</p>	<p>Services (continued)</p> <p>Some of the comprehensive services available include the following:</p> <ul style="list-style-type: none"> • Laboratory tests, annual Pap tests, STD/HIV tests, and other medically indicated tests; • Contraceptive needs assessment; • Contraceptive provision, such as oral contraceptive pills; contraceptive implant; intrauterine devices; injectable hormone; spermicides, such as foam, film, jellies, and suppositories; barrier methods, such as condoms, diaphragms and caps; abstinence; natural family planning and fertility awareness counseling; and emergency contraception; • Voluntary sterilization; • Problem assessment; • Problem treatment, counseling, follow-up and/or appropriate referral; • Pregnancy testing and counseling; • Postpartum evaluation; • Basic infertility assessment; • Genetic counseling and referral; and • Social services referral. <p>Clients also receive educational and counseling services which include:</p> <ul style="list-style-type: none"> • Information on the general benefits of family planning services and contraception; • Education on reproductive anatomy and physiology and an overview of birth control methods available, general benefits, side effects, and complications; • Information on STD/HIV infection and prevention and safe sex discussion; • Instructions on specific methods, including correct use, mode of action, safety, efficacy, and self-monitoring for complications/emergencies and what to do if they occur; • Preconception counseling; and • Outreach to pregnant/postpartum women in a hospital or under the auspices of a hospital. <p>Eligibility</p> <p>Title XX – eligible clients are those persons whose income is equal to or less than 185% of the current federal poverty level. Eligibility for un-emancipated, unmarried clients under 18 may be determined by the adolescent’s own income, not the income of their family. Outreach and sexuality education through group presentation and discussion for adolescents is available without regard to income.</p> <p>Clients are eligible for family planning services without regard to age, sex, race, color, parenthood, disability, national origin, religion, contraceptive preference, or marital status.</p>
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<p>Description, continued</p>	<p>Client Fees</p> <p>Family planning contract agencies receiving Title XX have the option, on an agency-wide basis, to assess a co-payment not to exceed \$30. Agencies also have the option to waive co-payment for Title XX eligible clients under 18. Medicaid recipients must not be assessed a co-payment. Contract agencies must have policies establishing criteria for waiver or reducing co-payment to evaluate the circumstances of each Title XX client. Clients must not be denied family planning services because of their inability to pay.</p> <p>Mandate</p> <p>The State is required to promptly provide voluntary family planning services to all eligible individuals. Federal law and regulation require the Health and Human Services Commission (HHSC) to inform and make referrals for family planning services to all appropriate low-income individuals. HHSC Eligibility Staff are required to provide clients with information regarding DSHS-funded family planning service providers and to make appropriate referrals to those providers.</p>
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3. TITLE XX SSBG TRANSFERRED FROM TANF – Types of Activities, Uniform Definition of Services, State Appropriation Strategy, Agency Service Name and Description
 (Also see Section VII Additional Information, B. Title XX to TANF Funds-Intended Distribution)

Texas Department of State Health Services	
I. Federal Services Definition	<i>Other Services. See Section IX, Uniform Definitions of Services, Definition 29.</i>
State Strategy	Women and Children's Health Services
Agency Service Name	Breast & Cervical Cancer Services (BCCS)
Description	<p>Other Services</p> <p>Other services are services that do not fall within the definition of the preceding 28 services.</p> <p>BCCS offers clinical breast examinations, mammograms, pelvic examinations, and Pap tests throughout Texas at no or low-cost to eligible women. BCCS is partly funded by the Centers for Disease Control and Prevention (CDC) National Breast and Cervical Cancer Early Detection Program (NBCCEDP). Services are contracted throughout Texas. Client information is stored and evaluated in an online database. BCCS reports bi-annual quality indicators to the CDC.</p> <p>Screening Services</p> <ul style="list-style-type: none"> • Clinical breast examinations • Mammograms • Pap tests • Education <p>Diagnostic Services</p> <ul style="list-style-type: none"> • Diagnostic mammograms • Breast Ultrasounds • Breast biopsies • Colposcopies and biopsies <p>Cervical Dysplasia Treatment Services</p> <ul style="list-style-type: none"> • Loop Electrode Excision Procedure (LEEP) • Cryotherapy • Laser • Office visit in conjunction with treatment <p>Screening for Medicaid for Breast & Cervical Cancer Services (MBCC)</p> <ul style="list-style-type: none"> • Reviews applications for qualifying diagnosis • Reviews applications for eligibility determination • Forwards applications to Health & Human Services Commission (HHSC) for final eligibility determination and processing. <p>Contractor activities</p> <ul style="list-style-type: none"> • Provision of breast and/or cervical cancer screening, diagnostic and support services, tracking, follow-up, case management and individual client education. • Provision and/or assure provision of case management and MBCC application assistance for eligible clients referred to the provider with a qualifying breast or

Description Continued	<p>cervical diagnosis. Establish referral relationship and sub-contract with a qualified provider of each approved service that contractor does not provide.</p> <ul style="list-style-type: none"> • Coordinate clients' services from screening to diagnosis. • Conduct eligibility determination, quality assurance, program management, professional development, coalition and partnership development, and public education and outreach activities. • Participate in the DSHS-selected data and billing web-based system, Medical Information Tracking System, (Med-IT) to collect and process breast and/or cervical cancer data, reports and financial billings. <p>Department of State Health Services (DSHS) BCCS activities</p> <ul style="list-style-type: none"> • Program administration including monitoring budgets, work plan goals and objectives, interim and final progress reporting, contract development and support and billing. • Provision of Technical Assistance (TA) to contractors including quarterly conference calls, quarterly Med-IT trainings and maintenance of information on program website. • Evaluation of data including submission of performance indicators, utilization review and custom information querying. • Maintenance of Med-IT Helpdesk. • Provision of quality assurance and quality monitoring of contractors. • Collaboration with internal and external stakeholders to improve statewide screening and diagnosis rates.
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II. Federal Services Definition	<p>Case Management Services. <i>See Section IX, Uniform Definitions of Services, Definition 2.</i></p> <p>Counseling Services. <i>See Section IX, Uniform Definitions of Services, Definition 4.</i></p> <p>Education and Training Services, <i>See Section IX, Uniform Definitions of Services, Definition 7.</i></p> <p>Employment Services, <i>See Section IX, Uniform Definitions of Services, Definition 8.</i></p> <p>Health Related Services, <i>See Section IX, Uniform Definitions of Services, Definition 12.</i></p> <p>Housing Services, <i>See Section IX, Uniform Definitions of Services, Definition 15.</i></p> <p>Other Services, <i>See Section IX, Uniform Definitions of Services, Definition 29</i></p>
State Strategy	Mental Health Services – Adult
Agency Service Name	Adult Community Mental Health
Description	<p>The Texas Department of State Health Services (DSHS) contracts with Community Mental Health Centers to deliver mental health services in communities across Texas.</p> <p>Services</p> <p>Case Management Services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.</p>

<p>Description Continued</p>	<p>Counseling services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include: a) Family and marital relationships; b) Parent-child problems; or c) Drug abuse when in conjunction with a serious emotional disturbance.</p> <p>Education and Training Services, which are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational Development education, English as a second language, and General Educational Development (G.E.D.) Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.</p> <p>Employment Services, which are those services or activities, provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job -seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.</p> <p>Housing Services, which are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.</p> <p>Other services meeting the requirement of TANF transfer to Title XX or BASE Title XX as approved by the Department.</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p> <p>Eligibility</p> <p>Funds will only be utilized for programs and services to children or their families whose income is less than 200 percent of the income of the official poverty line.</p>
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III. Federal Services Definition	<p><i>Case Management Services. See Section IX, Uniform Definition of Services, Definition 2.</i></p> <p><i>Counseling Services. See Section IX, Uniform Definition of Services, Definition 4.</i></p> <p><i>Special Services for Youth Involved in or At Risk of Involvement with Criminal Activity. See Section IX, Uniform Definition of Services, Definition 26.</i></p>
State Strategy	<p>Mental Health Services - Children</p> <p>Develop and provide coordinated services for emotionally disturbed children and their families.</p>
Agency Service Name	<p>Children's Mental Health Plan</p>
Description	<p>Provides a continuum of community-based care for seriously emotionally disturbed children and adolescents and their families. Outcomes of services include: children improve in behavioral and emotional functioning; children with a history of arrest avoid re-arrest; children improve in school functioning; children, parents, and collateral providers are satisfied with the services received.</p> <p>Eligibility Eligible clients are children and adolescents under the age of 18 years who have a diagnosis of mental illness and who exhibit serious functional impairment, or are at risk of disruption of a preferred living or child care environment due to psychiatric symptoms, or are enrolled in a school system's special education program due to serious emotional disturbance. These services are provided to children or their families whose income is less than 200 percent of the income official poverty line applicable to a family of the size involved.</p> <p>Services: Below are the mental health services allowable under the mental health services-children strategy for use of Title XX funds.</p> <p>Case management services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.</p> <p>Counseling services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include: a) Family and marital relationships; b) Parent-child problems; or c) Drug abuse when in conjunction with a serious emotional disturbance.</p> <p>Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity, are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the service.</p>

IV. Federal Services Definition	<p>Case Management Services. <i>See Section IX, Uniform Definitions of Services, Definition 2.</i></p> <p>Counseling Services. <i>See Section IX, Uniform Definitions of Services, Definition 4.</i></p> <p><i>Education and Training Services, See Section IX, Uniform Definitions of Services, Definition 7.</i></p> <p><i>Employment Services, See Section IX, Uniform Definitions of Services, Definition 8.</i></p> <p><i>Health Related Services, See Section IX, Uniform Definitions of Services, Definition 12.</i></p> <p><i>Housing Services, See Section IX, Uniform Definitions of Services, Definition 15.</i></p> <p>Prevention and Intervention Services. <i>See Section IX, Uniform Definitions of Services, Definition 20.</i></p> <p>Special Services for Youth Involved in or At Risk of Involvement with Criminal Activity. <i>See Section IX, Uniform Definitions of Services, Definition 26.</i></p> <p><i>Other Services, See Section IX, Uniform Definitions of Services, Definition 29.</i></p>
State Strategy	<p>Mental Health Services - NorthStar</p> <p>Develop and provide coordinated services for emotionally disturbed children and their families.</p>
Agency Service Name	<p>NorthStar Behavioral Health Waiver</p>
Description	<p>Provides a continuum of community-based care for seriously emotionally disturbed children and adolescents and their families through a managed care network. Outcomes of services include: children improve in behavioral and emotional functioning; children with a history of arrest avoid re-arrest; children improve in school functioning; children, parents, and collateral providers are satisfied with the services received.</p> <p>Eligibility Eligible clients are children and adolescents under the age of 18 years who have a diagnosis of mental illness and who exhibit serious functional impairment, or are at risk of disruption of a preferred living or child care environment due to psychiatric symptoms, or are enrolled in a school system's special education program due to serious emotional disturbance. These services are provided to children or their families whose income is less than 200 percent of the income official poverty line applicable to a family of the size involved.</p> <p>Services: Below are the mental health services allowable under the NorthStar strategy for use of Title XX funds.</p> <p>Case Management Services, which are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development, counseling, monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.</p>

<p>Description Continued</p>	<p>Counseling Services, which are services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include:</p> <ol style="list-style-type: none"> a. Family and marital relationships; b. Parent-child problems; or c. Drug abuse when in conjunction with a serious emotional disturbance; <p>Education and Training Services, which are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational Development (G.E.D.) Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.</p> <p>Employment Services, which are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job -seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed;</p> <p>Housing Services, which are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.</p> <p>Prevention and Intervention Services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of, abuse, neglect, or family violence, or to assist in making arrangement for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.</p>
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Description Continued	<p>Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity, are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their families. Component services or Activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the service.</p> <p>Other Services meeting the requirement of TANF transfer to Title XX or BASE Title XX as approved by the Department.</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p>
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V. Federal Services Definition	<i>Health-Related Services. See Section IX, Uniform Definitions of Services, Definition 12.</i>
State Strategy	Mental Health State Hospitals
Agency Service Name	Children's Mental Health Plan
Description	<p>Waco Center for Youth (WCY) is a psychiatric residential treatment facility that serves teen-agers, ages 13 through 17, with emotional difficulties and/or behavioral problems. Waco Center for Youth bases its treatment philosophy on the belief that both behavior change and an understanding of self and others are equally important in achieving significant long-term success in treatment. The mission of Waco Center for Youth is "to give each youth a chance for change" by providing comprehensive psychiatric residential treatment services to emotionally disturbed adolescents of the state of Texas. The facility is operated by the Texas Department of State Health Services. Waco Center for Youth is accredited by the Joint Commission on Accreditation of Healthcare Organizations (Joint Commission). Joint Commission is an independent, not-for-profit organization, which set standards for, and evaluates health care organizations in accordance with nationally recognized guidelines. The standards include an organization's level of performance in key functional areas such as: patient rights, patient treatment and infection control. They also focus on the hospital's ability to provide safe, high-quality care. To earn and maintain accreditation, an organization must undergo an on-site survey by a Joint Commission survey team at least every three years. WCY was last accredited in 2013.</p> <p>Services</p> <p>Health Related and Home Health Services, which are those in-home or out-of- home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.</p> <p>Mental services include the follow allowable services but may not include all activities under each service.</p>

<p>Description Continued</p>	<p>Education - is furnished through AXTELL Independent School District, which provides on campus academic learning experiences in small group settings.</p> <p>Treatment Team - is led by a board-certified psychiatrist, and assesses each youth's clinical needs and develops an appropriate treatment approach.</p> <p>Medical Services - ensures that each youth benefits from continuous general medical care by WCY's full time pediatrician.</p> <p>Clinical Services - provides each adolescent with an assigned clinical therapist who is responsible for:</p> <ul style="list-style-type: none"> • Individual and group therapy. • Family therapy. • Coordination of the treatment team. • Case management services. • Assistance with aftercare planning. <p>Eligibility Funds will only be utilized for programs and services to children or their families whose income is less than 200 percent of the income of the official poverty line.</p>
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Texas Workforce Commission

I. Federal Services Definition	<i>Day Care Services – Children. See Section IX, Uniform Definition of Services, Definition 6.</i>
State Strategy	Child Care for Low-Income Families
Agency Service Name	Child Care and Development
Description	<p>Child care services are purchased for eligible children to enable their parents to work or attend education and training. The program is supported by several funding sources in addition to Title XX. These sources include:</p> <ul style="list-style-type: none"> ● The Child Care and Development Fund ● TANF Federal Funds transferred to Title XX ● State General Revenue Funds ● Local funds from partnerships with private and public entities <p>Child care is provided in facilities that are:</p> <ul style="list-style-type: none"> ● licensed or registered by the Texas Department of Family and Protective Services (DFPS), ● operated and monitored by the United States military; or ● licensed by the Texas Department of State Health Services as a youth day camp. <p>Care may also be provided by eligible relatives who are listed by DFPS. An eligible relative is defined as the child’s grandparent, great-grandparent, aunt, uncle or with a sibling of the eligible child not living in the same household as the child – provided the relative is at least 18 years old.</p> <p>Eligibility</p> <p>Eligibility limits for services differ depending on where parent resides. Each Local Workforce Development Board sets its own income eligibility limits up to 85% of the State Median Income (SMI).</p> <p>With the exception of children referred for child care by Child Protective Services staff, parents must be working or in training to receive child care assistance. Parents who are working or in training are served without an income test if they are referred by:</p> <ul style="list-style-type: none"> ● A TANF employment services (Choices) case manager, or ● A Supplemental Nutrition Assistance Program (SNAP) Employment and Training case manager, or ● A Child Protective Services Worker. <p>Eligibility is limited to children under 13 years of age, with the exception of children ages 13 to 19 who have disabilities. Local Workforce Development Boards, in setting their local child care policies, may elect to extend eligibility to children with disabilities who are over 12 and under 19 years of age, or they may elect not to extend eligibility to that group.</p>

<p>Description, continued</p>	<p>Parent Fees (Co-pay)</p> <p>Parents receiving child care services are assessed a parent fee based on family income and the size of the family. No parent fee is assessed to parents or caretakers who are:</p> <ul style="list-style-type: none"> ● Participating in Choices/TANF Employment Services ● Participating in the SNAP Employment and Training Program <p>In addition, no parent fee is assessed to parents or caretakers of children who are referred for services by Child Protective Services unless the Texas Department of Family and Protective Services assess a fee to the parent.</p> <p>The amount of the parent fee may differ depending on where a parent resides. Each Local Workforce Development Board sets its own sliding fee scale for parent co-pay. The sliding fee scale must consider both the family's gross monthly income and the size of the family, and may also consider other appropriate factors such as the number of children the family has in care. The parent fee amount may not exceed the cost of the services. The fee may be temporarily reduced for families who have unusual expenses, such as non-reimbursed work-related expenses or non-recurring medical expenses.</p>
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Texas Health and Human Services Commission

I. Federal Services Definition	<i>Prevention and Intervention. See Section IX, Uniform Definitions of Services, Definition 20.</i>
State Strategy (from Agency Appropriation Bill Pattern)	D.2.1 Family Violence Services
Agency Service Name	Family Violence Services
Description	<p>Services Shelter, hotline, employment and training, referral and assistance accessing medical and legal services, counseling, and transportation for victims of family violence.</p> <p>Client Eligibility Families with a caretaker and dependent child(ren) with incomes at or below 200% of poverty, based on self-declaration.</p>

II. Federal Services Definition	<i>Family Planning Services. See Section IX, Uniform Definitions of Services, Definition 9.</i>
State Strategy	Women's Health Services
Agency Service Name	Women's Health Services
Description	<p>Family planning services provided with TANF funds are identical to those provided with Title XX funds. Services are part of comprehensive health care delivery systems established in Texas to assist low-income men, women, and adolescents (under 18) to improve their health status, reduce unintended pregnancies, and positively affect the outcomes of future pregnancies. Administration of the State family planning program is the responsibility of the Texas Health and Human Services Commission (HHSC).</p> <p>Services Services provided with TANF funds transferred to Title XX SSBG are identical to those offered with Title XX funds, with the exception of outreach and sexuality education to groups of adolescents under 18, which is not provided using TANF transferred to Title XX SSBG because of the income limit for TANF transferred to Title XX SSBG.</p> <p>Eligibility Eligibility for family planning services under TANF transferred to Title XX SSBG is identical to the eligibility criteria under Title XX. Title XX/TANF-eligible clients are those persons whose income is equal to or less than 185% of the current federal poverty level.</p>

4. Geographic Availability of Services

The majority of the services funded by the Title XX Social Services Block Grant are provided statewide in 11 geographic regions which correspond with the Texas Health and Human Services Commission's uniform boundaries. Services provided by the Texas Workforce Network are provided in 28 geographic Local Workforce Development Areas as established under the Texas' Unified State Plan for Workforce Services.

SECTION V: PRE-EXPENDITURE REPORTING FORM

Estimated Expenditures and Proposed Provision Method		Estimated Recipients				Adults Age 50 Years & Older		Adults of Unknown Age		Total Adults	
Service Supported with SDBG Expenditures	SDBG Allocation	Funds transferred into SDBG	Expenditures of All Other Federal, State and Local funds	Total Expenditures	Public	Private	Service Supported with SDBG Expenditures	Children	Younger	Older	Total Adults
1) Adoption Services	\$0	\$0	\$0	\$0			1) Adoption Services	0	0	0	0
2) Case Management	\$7,689,530	\$4,310,327	\$234,205,161	\$246,205,018	X		2) Case Management	5,669	0	0	100,085
3) Congregate Meals	\$0	\$0	\$0	\$0			3) Congregate Meals	0	0	0	0
4) Counseling Services	\$480,433	\$1,744,622	\$63,526,122	\$65,751,177	X		4) Counseling Services	1,861	0	0	1,638
5) Day Care-Adults	\$13,314,572	\$0	\$4,641,355	\$17,955,927		X	5) Day Care-Adults	0	489	2,452	2,921
6) Day Care-Children	\$0	\$2,000,000	\$598,273,206	\$600,273,206	X	X	6) Day Care-Children	97,610	0	0	0
7) Education and Training Services	\$1,112,578	\$4,040,167	\$206,208,376	\$214,361,121	X		7) Education and Training Services	3,423	0	0	5,664
8) Employment Services	\$20,972	\$76,155	\$3,889,919	\$3,986,046	X		8) Employment Services	0	0	0	365
9) Family Planning Services	\$1,539,747	\$340,981	\$18,889,179	\$20,769,907	X		9) Family Planning Services	2,880	62,075	65	62,140
10) Foster Care Services-Adults	\$2,742,674	\$0	\$658,075	\$3,688,749		X	10) Foster Care Services-Adults	0	261	163	424
11) Foster Care Services-Children	\$1,349,739	\$0	\$464,971,531	\$466,321,270	X		11) Foster Care Services-Children	60,162	0	0	60,162
12) Health-Related Services	\$1,007,035	\$3,656,902	\$81,695,288	\$86,359,205	X		12) Health-Related Services	2,514	0	0	6,839
13) Home-Based Services	\$33,984,616	\$0	\$11,846,771	\$45,831,389		X	13) Home-Based Services	0	1,432	4,359	5,791
14) Home-Delivered Meals	\$15,546,842	\$0	\$2,148,778	\$17,695,620		X	14) Home-Delivered Meals	0	4,023	10,347	14,370
15) Housing Services	\$36,071	\$130,988	\$6,865,563	\$6,892,622	X		15) Housing Services	0	0	0	396
16) Independent/Transitional Living Services	\$0	\$0	\$0	\$0			16) Independent/Transitional Living Services	0	0	0	0
17) Information & Referral	\$2,633,318	\$0	\$18,457,898	\$21,091,216	X		17) Information & Referral	327,129	0	0	0
18) Legal Services	\$142,663	\$0	\$8,766,458	\$8,909,321	X	X	18) Legal Services	0	0	0	0
19) Pregnancy & Parenting	\$0	\$0	\$0	\$0			19) Pregnancy & Parenting	0	0	0	0
20) Prevention & Intervention	\$8,006	\$11,106,945	\$17,551,550	\$28,666,501	X	X	20) Prevention & Intervention	31,620	49,218	0	243
21) Protective Services-Adults	\$35,832,425	\$0	\$44,248,371	\$80,080,796	X	X	21) Protective Services-Adults	0	31,366	60,489	91,855
22) Protective Services-Children	\$332,594	\$0	\$573,747,159	\$574,079,753	X		22) Protective Services-Children	403,399	455,820	34,506	490,226
23) Recreation Services	\$0	\$0	\$0	\$0			23) Recreation Services	0	0	0	0
24) Residential Treatment	\$0	\$0	\$0	\$0			24) Residential Treatment	0	0	0	0
25) Special Services-Disabled	\$711,000	\$0	\$247,881	\$958,971		X	25) Special Services-Disabled	0	62	17	79
26) Special Services- Youth at Risk	\$580,000	\$2,106,186	\$22,340,969	\$25,027,155	X		26) Special Services- Youth at Risk	4,910	0	0	6,765
27) Substance Abuse Services	\$0	\$0	\$0	\$0			27) Substance Abuse Services	0	0	0	0
28) Transportation	\$0	\$0	\$0	\$0			28) Transportation	0	0	0	0
29) Other Services	\$4,008,016	\$5,568,287	\$58,290,141	\$65,866,444	X	X	29) Other Services	5,817	17,638	13,216	38,648
30) SUM OF EXPENDITURES FOR SERVICES	\$123,073,124	\$35,081,560	\$2,139,394,730	\$2,597,738,414			30) SUM OF RECIPIENTS OF SERVICES	946,974	622,364	125,614	1,694,952
31) Administrative Costs	\$8,919,612	\$0	\$0	\$0							
32) SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	\$131,992,736	\$35,081,560	\$2,139,394,730	\$2,597,738,414							

SECTION VI: APPENDICES

APPENDIX A: Documentation related public notice posted on the website

APPENDIX B: Certifications

APPENDIX C: Proof of Audit

APPENDIX A: Documentation related public notice posted on the website

The required public inspection for Title XX Social Services Block Grant was achieved via the following solicitation for public comment published on the Texas Health and Human Services Commission website:

HHSC Seeks Comment on Social Services Block Grant Report

HHSC seeks public comment on the **Intended Use Report for federal Title XX** funds, also known as the Social Services Block Grant. This report shows how the funds received through the 2016 Title XX block grant for the program year may be used in Texas and explains how Title XX social services may be provided. Please submit any comments to **HHSCFederalFunds@hhsc.state.tx.us** by August 28.

See **Exhibit A** of this Appendix for a copy of the related public notice posted on the website.

Exhibit A: Documentation related public notice posted on the website

TEXAS
Health and Human Services Commission

En Español

Google Custom Search Search Find Services News & Information Rules & Statutes Business Information

About HHSC
How to Get Help
Questions about Your Benefits
Providers and Vendors
Medicaid/CHIP
Research and Statistics
Business Opportunities
Meetings and Events
Office of Inspector General »
Report Waste, Abuse and Fraud
HHSC Projects
Community Resources
Transformation Waiver
Contact Us
Sunset Review
Advisory Committees
Job Opportunities

Help us improve this website.
We value your opinions and feedback. Help us improve your experience by taking our short survey.
Give Feedback

How to get help
We may be able to help your family with health-care coverage, food, cash help, and other services.
Find out more

Questions about your benefits?
We can help you find a doctor, get a ride to the dentist, replace your Lone Star card, and more.
Quick answers

Phone Scam Targeting HHSC Clients
HHSC is warning the public about a scam involving a toll-free number no longer owned by HHSC. People who call the number, 1-800-248-1078, are offered gift cards or other rewards in exchange for their credit card information.
HHSC never asks for credit card information over the phone.
HHSC is asking its stakeholders to warn people they work with not to call the outdated number. Anyone who has given their credit card information over the phone while talking to someone who claims to be from HHSC should call the police and contact the Office of the Attorney General.

Perinatal Advisory Council Seeking New Members
The Texas Health and Human Services Commission is accepting applications for membership on the Perinatal Advisory Council. In selecting members to serve on Perinatal Advisory Council, HHSC considers the individuals' qualifications, background, and interest in serving on the advisory council. HHSC also attempts to achieve diversity by consideration of ethnicity, gender, and geographic location in order for members to represent the diversity of all Texas citizens. **More on PAC recruitment.**

State Launches New Website to Help Children with Disabilities and Special Health Care Needs
The Interagency Task Force for Children with Special Needs, supported by the Texas Health and Human Services Commission, has launched a new website — NavigateLifeTexas.org — to help families who have children with disabilities and special health care needs. The site is available in English and Spanish. **More on the new website.**

New app makes managing benefits easier
The Your Texas Benefits app is for people who get or applied for SNAP food benefits, Medicaid, CHIP, and TANF cash help. The app can be used to check case status and to take photos of forms and send them to the state. **Read news release.**

Your Texas Benefits

New website connects women to health services
The state has launched a new website, HealthyTexasWomen.com, a new one-stop hub created to help women find family planning programs and other state services. The new site, available in English and Spanish, connects women to programs for everything from general health care to breast and cervical cancer screening, pregnancy testing to prenatal care, and smoking cessation to mental health treatment.

Eat healthy. Save money.
Sometimes it's hard to find time to plan meals or buy healthy foods on a budget. For help, check out our "Eat Healthy" web pages. These pages have tips for planning meals, shopping on a budget, and healthy recipes.

HHSC Seeks Comment on Social Services Block Grant Report
HHSC seeks public comment on the **Intended Use Report for federal Title XX** funds, also known as the Social Services Block Grant. This report shows how the funds received through the 2016 Title XX block grant for the program year may be used in Texas and explains how Title XX social services may be provided. Please submit any comments to HHSCFederalFunds@hhsc.state.tx.us by August 28.

APPENDIX B: Certifications

- Exhibit A-Certification Regarding Debarment, Suspension and Other Responsibility Matters
- Exhibit B-Certification Regarding Drug-Free Workplace Requirements
- Exhibit C-Certification Regarding Environmental Tobacco Smoke
- Exhibit D-Certification Regarding Lobbying

Exhibit A-Certification Regarding Debarment, Suspension and Other Responsibility Matters

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - - Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusive-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not proposed for debarment under 48

CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - - Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective

lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment,

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declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Greta Rymal 8-13-15
Signature and Date

Greta Rymal
Printed Name

Deputy Executive Commissioner for Financial Services
Title

Texas Health and Human Services Commission
Organization

Exhibit B-Certification Regarding Drug-Free Workplace Requirements

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645 (a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201.

Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.
2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies.
4. For grantees who are individuals, Alternate II applies.
5. Workplaces under grants, for grantees other than individuals, need to be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements

Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an ongoing drug-free awareness program to inform employees about - -
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will - -
 - (1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within 10 calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted - -

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is

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made to such a central point, it shall include the identification number(s) of each affected grant.

[55 FR 21690, 21702, May 25, 1990]

Grete Rymal 8-13-15
Signature and Date

Grete Rymal
Printed Name

Deputy Executive Commissioner for Financial Services
Title

Texas Health and Human Services Commission
Organization

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Exhibit C-Certification Regarding Environmental Tobacco Smoke

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

Greta Rymal 8-13-15
Signature and Date

Greta Rymal
Printed Name

Deputy Executive Commissioner for Financial Services

Title

Texas Health and Human Services Commission

Organization

Exhibit D-Certification Regarding Lobbying

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code.

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Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Greta Rymal 8-13-15
Signature and Date

Greta Rymal
Printed Name

Deputy Executive Commissioner for Financial Services
Title

Texas Health and Human Services Commission
Organization

APPENDIX C: Proof of Audit

The State Auditor's Office and KPMG issued an audit report of the State of Texas' Schedule of Expenditures of Federal Awards for the Fiscal Year Ended August 31, 2014 on February 20, 2015. The report can be accessed by way of <http://www.sao.state.tx.us/reports/main/15-313.pdf>.

SECTION VII: ADDITIONAL INFORMATION

- A. Uniform Definitions of Services**

- B. Base Title XX Funds – Intended Distribution**

- C. Title XX to TANF Funds - Intended Distribution**

A. Uniform Definitions of Services

1. Adoption Services

Adoption services are those services or activities provided to assist in bringing about the adoption of a child. Component services and activities may include, but are not limited to, counseling the biological parent(s), recruitment of adoptive homes, and pre- and post-placement training and/or counseling.

2. Case Management Services

Case management services are services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families. Component services and activities may include individual service plan development; counseling; monitoring, developing, securing, and coordinating services; monitoring and evaluating client progress; and assuring those clients' rights are protected.

3. Congregate Meals

Congregate meals are those services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition, and feelings of isolation. Component services or activities may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.

4. Counseling Services

Counseling services are those services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances. Problem areas may include family and marital relationships, parent child problems, or drug abuse.

5. Day Care Services – Adults

Day care services for adults are those services or activities provided to adults who require care and supervision in a protective setting for a portion of a 24-hour day. Component services or activities may include opportunity for social interaction, companionship and self-education; health support or assistance in obtaining health services; counseling; recreation and general leisure time activities; meals; personal care services; plan development; and transportation.

6. Day Care Services—Children

Day care services for children (including infants, preschooler's, and school age children) are services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a 24-hour day. Component services or activities may include a comprehensive and coordinated set of appropriate developmental activities for children, recreation, meals and snacks, transportation, health support services, social service counseling for parents, plan development, and licensing and monitoring of child care homes and facilities.

7. Education and Training Services

Education and training services are those services provided to improve knowledge or daily living skills and to enhance cultural opportunities. Services may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and General Educational Development (G.E.D.). Component services or activities may include screening, assessment and testing; individual or group instruction; tutoring; provision of books, supplies and instructional material; counseling; transportation; and referral to community resources.

8. Employment Services

Employment services are those services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment. Component services or activities may include employment screening, assessment, or testing; structured job skills and job seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies and instructional material; counseling, transportation; and referral to community resources.

9. Family Planning Services

Family planning services are those educational, comprehensive medical or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved. These services and activities include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption). Specific component services and activities may include preconceptional counseling, education, and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning services do not include pregnancy care (including obstetric or prenatal care).

10. Foster Care Services for Adults

Foster care services for adults are those services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical or mental disabilities, or as a consequence of abuse or neglect. Care may be provided in a community-based setting, or such services may arrange for institutionalization when necessary. Component services or activities include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of and need for placement; and recruitment and licensing of foster care homes and facilities.

11. Foster Care Services for Children

Foster care services for children are those services or activities associated with the provision of an alternative family life experience for abused, neglected or dependent children, between birth and the age

of majority, on the basis of a court commitment or a voluntary placement agreement signed by the parent or guardian. Services may be provided to children in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes or supervised independent living situation. Component services or activities may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, and the foster parents; referral and assistance in obtaining other necessary supportive services; periodical reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

12. Health Related and Home Health Services

Health related and home health services are those in-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health. Component services and activities may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide or secure, and utilize appropriate medical treatment, preventive medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.

13. Home Based Services

Home based services are those in-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being. These services may be provided for reasons of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult. Major service components include homemaker services, chore services, home maintenance services, and household management services. Component services or activities may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting, and general household management.

14. Home-Delivered meals

Home-delivered meals are those services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feelings of isolation. Component services or activities may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization services; and information and referral.

15. Housing Services

Housing services are those services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing. Component services or activities may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interests; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.

16. Independent and Transitional Living Services

Independent and transitional living services are those services and activities designed to help older youth in foster care or homeless youth make the transition to independent living, or to help adults make the transition from an institution, or from homelessness, to independent living. Component services or activities may include educational and employment assistance, training in daily living skills, and housing assistance. Specific component services and activities may include supervised practice living and post-foster care services.

17. Information and Referral Services

Information and referral services are those services or activities designed to provide information about services provided by public and private service providers and a brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to these community resources.

18. Legal Services

Legal services are those services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity, and legal separation. Component services or activities may include receiving and preparing cases for trial, provision of legal advice, representation at hearings, and counseling.

19. Pregnancy and Parenting Services for Young Parents

Pregnancy and parenting services are those services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future. Component services or activities may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.

20. Prevention and Intervention Services

Prevention and intervention services are those services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of, abuse, neglect, or family violence, or to assist in making arrangement for alternate placements or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home. Component services and activities may include investigation; assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.

21. Protective Services for Adults

Protective services for adults are those services or activities designed to prevent or remedy abuse, neglect or exploitation of adults who are unable to protect their own interests. Examples of situations that may require protective services are injury due to maltreatment or family violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resources. Component services or activities may include investigation;

immediate intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and the family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

22. Protective Services for Children

Protective services for children are those services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care. Component services or activities may include immediate investigation and intervention; emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the child and the family; assessment/ evaluation of family circumstances; arranging alternative living arrangement; preparing for foster placement, if needed; and case management and referral to service providers.

23. Recreational Services

Recreational services are those services or activities designed to provide, or assist individuals to take advantage of, individual or group activities directed towards promoting physical, cultural, and/or social development.

24. Residential Treatment Services

Residential treatment services provide short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized services provided by specialized facilities. Component services and activities may include diagnosis and psychological evaluation; alcohol and drug detoxification services; individual, family, and group therapy and counseling; remedial education and GED preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management; transportation; and referral to and utilization of other services.

25. Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments

Special services for persons with developmental or physical disabilities, or persons with visual or auditory impairments, are services or activities to maximize the potential of persons with disabilities, help alleviate the effects of physical, mental or emotional disabilities, and to enable these persons to live in the least restrictive environment possible. Component services or activities may include personal and family counseling; respite care; family support; recreation; transportation; aid to assist with independent functioning in the community; and training in mobility, communication skills, the use of special aids and appliances, and self-sufficiency skills. Residential and medical services may be included only as an integral, but subordinate, part of the services.

26. Special Services for Youth Involved in or at Risk of Involvement with Criminal Activity

Special services for youth involved in or at risk of involvement with criminal activity are those services or activities for youth who are, or who may become, involved with the juvenile justice system and their

families. Components services or activities are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy, and residential and medical services if included as an integral but subordinate part of the service.

27. Substance Abuse Services

Substance abuse services are those services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependence. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service. Component substance abuse services or activities may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers. Services may be provided in alternative living arrangements such as institutional settings and community-based halfway houses.

28. Transportation Services

Transportation services are those services or activities that provide or arrange for the travel, including travel costs, of individuals in order to access services, or obtain medical care or employment. Component services or activities may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

29. Other Services

Other Services are services that do not fall within the definitions of the preceding 28 services. The definition used by the State for each of these services should appear elsewhere in the annual report. Other services include:

Emergency Response Services

Electronic monitoring services used by functionally impaired adults who live alone or who are functionally isolated in the community. In an emergency, the client presses a call button to signal for help. The system is monitored 24 hours, seven days a week, and helps ensure that the appropriate person or service agency responds to an alarm call from the client.

Central Administration

Central office administrative functions necessary to lead the agency that indirectly benefit a particular service or program, such as governing body and executive direction and leadership, general counsel, legal services, civil rights, provider appeals, public information, planning, human resources, accounting, budget, travel management, financial reporting, staff development, internal audit, state and federal relations, and fraud investigation.

Information Resources

Central office staff and services to provide automation system and network development and maintenance, end user support, and telecommunications services.

Other Support Services

Central office agency business services such as mail services, purchasing, warehouse, reproduction services, building support, records management, and other costs not specifically attributable to other strategies.

Regional Administration

Regional level indirect cost that would be classified as central administration, information resources, or other support services if incurred at the central office level.

31. Administrative Costs (Per SSBG IM-2008 Definition and allowability of direct and administrative costs (published June 15, 2007):

Administrative Costs for SSBG Reporting. In the context of SSBG statutory reporting requirements, “administrative costs” are equivalent to the familiar concepts of “indirect” costs or “overhead.” As distinguished from program administration or management expenditures that qualify as direct program costs, administrative costs refer to central executive functions that do not directly support a specific project or service, and expenditures that cannot be attributed to service recipients. Rather, administrative costs are incurred for common objectives that benefit programs administered by the grantee and as such are not readily assignable to a particular program funding stream. Administrative costs relate to the general management of the grantee, such as accounting, budgeting, personnel, procurement, and legal services.

B. Base Title XX Funds – Intended Distribution Summary

	FY 2016	
State Budget Strategy	State Appropriated Budget	% of Total
Department of Aging and Disability Services		
A-1-1 Intake, Access & Eligibility	\$6,502,557	
A-1-2 Guardianship	\$6,995,223	
A-4-1 Non-Medicaid Services - Title XX	\$68,903,928	
C-1-1 Central Administration	\$372,849	
C-1-2 IT Program Support	\$323,783	
Subtotal DADS	\$83,098,340	62.96%
Department of Family and Protective Services		
A-1-1 Statewide Intake Services	\$2,273,531	
B-1-2 CPS Program Support	\$453,114	
C-1-1 STAR Program	\$0	
D-1-1 APS Direct Delivery Staff	\$16,693,079	
D-1-2 APS Program Support	\$2,568,530	
D-1-3 APS Purchased Emergency Client Services	\$6,925,056	
E-1-1 Child Care Regulation	\$971,645	
F-1-1 Central Administration	\$691,927	
F-1-2 Other Support Services	\$363,115	
F-1-3 Regional Administration	\$22,910	
F-1-4 IT Program Support	\$1,238,848	
Subtotal DFPS	\$32,201,755	24.40%
Department of State Health Services		
B-1-3 Family Planning Services	\$0	
B-2-1 Mental Health Services - Adults	\$2,820,620	
B-2-3 Community Mental Health Crisis Svcs	\$1,650,568	
B-2-4 Northstar Behavioral Health Waiver	\$668,133	
E-1-1 Central Administration	\$65,215	
E-1-2 IT Program Support	\$1,321	
E-1-3 Other Support Services	\$2,677	
E-1-4 Regional Administration	\$228	
Subtotal DSHS	\$5,208,762	3.95%
Health and Human Services Commission		
A-1-1 Enterprise Oversight and Policy	\$130,543	
A-1-2 Integrated Eligibility and Enrollment	\$74	
A-2-1 Consolidated System Support	\$15,873	
D-2-1 Family Violence Services	\$1,056,762	
D-2-3 Women's Health Services	\$1,539,747	
E-1-1 Central Program Support	\$3,817	
E-1-2 IT Program Support	\$1,653	
E-1-3 Regional Program Support	\$1,607	
G-1-1 Office of Inspector General	\$1,132	
Subtotal HHSC	\$2,751,208	2.08%
EMPLOYEE BENEFITS (EST.)		
DADS	\$2,579,059	1.95%
DFPS	\$6,113,832	4.63%
DSHS	\$0	0.00%
HHSC	\$39,780	0.03%
Subtotal Employee Benefits	\$8,732,671	
TITLE XX TOTAL	\$131,992,736	100.00%

C. TITLE XX Funds from TANF - Intended Distribution Summary

TANF Transfer to Title XX SSBG	FY 2016 Amount
Health and Human Services Commission	
D-2-1 Family Violence Services (Title XX)	\$10,995,636
D-2-3 Women's Health Services (Title XX)	\$340,981
Subtotal HHSC	\$11,336,617
Texas Workforce Commission	
A-3-3 At-risk Child Care (Title XX)	\$2,000,000
Subtotal TWC	\$2,000,000
Department of State Health Services	
B-1-2 Women & Children Svcs (Title XX)	\$3,000,000
B-1-3 Family Planning Services (Title XX)	\$0
B-2-1 Mental Health SVCS-Adults (Title XX)	\$1,800,000
B-2-2 Mental Health SVCS-Children (Title XX)	\$8,011,321
B-2-4 Northstar Behavioral Health Waiver (Title XX)	\$5,000,000
C-1-3 Mental Health State Hospitals (Title XX)	\$3,851,386
Admin, IT, etc	\$0
Subtotal DSHS	\$21,662,707
Employee Benefits (estimated)	
HHSC (Title XX)	\$82,236
Subtotal Employee Benefits (estimated)	\$82,236
TOTAL TANF to SSBG	\$35,081,560