



COMMISSIONER
Jon Weizenbaum

Memorandum

To: Community Services Regional Directors
Community Services Program Managers

From: Carol Sloan
Section Manager
Community Services and Program Operations

Subject: Communication with Medicaid for the Elderly and People with Disabilities (MEPD) and Texas Works (TW)

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This memorandum applies to the In-Home and Family Support Program (IHFSP).

This memorandum provides an interim process for case managers to use when communicating with the Medicaid for the Elderly and People with Disabilities (MEPD) and Texas Works (TW) staff.

Currently when individuals who receive MEPD or TW benefits are issued an IHFSP grant, case managers must inform MEPD or TW staff of the grant amount. Case managers need to ensure the grant amount does not interfere with the eligibility for those benefits.

Current policy references how to notify the TW or MEPD eligibility specialist for cases in Texas Integrated Eligibility Redesign System (TIERS) areas and non-TIERS areas. Since TIERS is available across the state, all staff should follow policy regarding notification to TW or MEPD in TIERS areas.

Recent policy instructed the case manager to discontinue the use of Form 2067, Case Information, when communicating this information to MEPD and to use Form H1746-A, MEPD Referral Cover Sheet, as the method of communicating any case information to MEPD staff. However, Form H1746-A does not have a "Program" option applicable for transmitting IHFSP grant amounts to MEPD or TW.

Therefore, because the Form H1746-A does not allow the IHFSP case manager to accurately complete the form, the case manager will resume sending Form 2067 to the Document Processing Center until the Form H1746-A can be updated allowing case managers to submit this information to MEPD.

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If you have any questions regarding this memorandum, your regional representative may contact Patricia Herrin at 512-438-4128.

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