



COMMISSIONER
Jon Weizenbaum

Date: August 3, 2016

To: Adult Foster Care (AFC) Providers
Assisted Living Facilities (ALFs)
Community Attendant Services (CAS) Providers
Community Based Alternatives (CBA) Providers
Community Living Assistance and Support Services (CLASS) Providers
Community/State (Service Group 5) Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions (ICF/IID)
Consumer Managed Personal Attendant Services (CMPAS) Providers
Day Activity Health Services (DAHS) Providers
Deaf Blind with Multiple Disabilities (DBMD) Providers
Emergency Response Services (ERS) Providers
Family Care (FC) Providers
Financial Management Services (FMS) Providers
Home Delivered Meals (HDM) Providers
Hospice Providers
Non-State (Service Group 6) Intermediate Care Facilities for Individuals with an Intellectual Disability or Related Conditions (ICF/IID) Providers
Local Intellectual & Developmental Disability Authorities (LIDDAs)
Medically Dependent Children Program (MDCP) Providers
Nursing Facilities (NFs)
Primary Home Care (PHC) Providers
Programs of All-Inclusive Care for the Elderly (PACE) Providers
Special Services to Persons with Disabilities (SSPD) Providers
Transition Assistance Services (TAS) Providers

Subject: Information Letter No.16-29
Fiscal Year 2016 Cutoff Dates for Fee-for-Service Year-end Closeout Processing

This letter notifies providers of the following important claims processing cutoff dates for claims to be paid by the Texas Department of Aging and Disability Services (DADS). Please review the information detailed in the remainder of this letter.

- Fiscal Year 2014 Miscellaneous Fee-for-Service (FFS) Claims Cutoff: **Noon, Monday, August 8, 2016**
- Fiscal Year 2016 FFS Claims Processing Cutoff: **Noon, Wednesday, August 24, 2016**

Important: FFS claims can take up to 24 hours to process after being submitted to the Texas Medicaid & Healthcare Partnership (TMHP).

Miscellaneous FFS Claims

September 1, 2016, starts state fiscal year 2017. As a result, it is especially important to submit claims on a timely basis during the upcoming weeks. This is a reminder that, with the fiscal year change, any claims for services performed in fiscal year 2014 (September 1, 2013 to August 31, 2014) that TMHP receives after **Noon, Monday, August 8, 2016**, will become miscellaneous claims and cannot be paid through the standard Claims Management System payment process.

End of Fiscal Year FFS Processing Schedules

| For claims received at TMHP by noon on: | Comptroller expected to issue warrant on: |
|---|---|
| ▪ August 24, 2016 | ▪ August 29, 2016 |
| ▪ August 25, 2016 – August 31, 2016 | ▪ September 7, 2016 |
| ▪ September 1, 2016 | ▪ September 7, 2016 |
| ▪ September 2, 2016 | ▪ September 8, 2016 |

Important: The date payments are issued to your account will vary by financial institution. To obtain information about the status of FFS claim payments, providers may access the [Texas Comptroller of Public Accounts website](#) and choose the *Search State Payments Issued* link.

All providers should continue to enter FFS claims as usual throughout the fiscal year 2016 claims processing closeout period.

Providers may refer questions to DADS Provider Claims Services at (512) 438-2200, Option 1.

Sincerely,

[signature on file]

David Cook
Chief Financial Officer

DC:sjw