



COMMISSIONER  
Jon Weizenbaum

September 1, 2015

To: Community Living Assistance and Support Services Direct Services Agencies  
and Case Management Agencies  
Deaf Blind with Multiple Disabilities Providers  
Financial Management Services Agencies

Subject: IL 15-53  
Providing Transportation in the Community Living Assistance and Support Services  
and Deaf Blind with Multiple Disabilities Waiver Programs

The purpose of the information letter (IL) is to inform Community Living Assistance and Support Services (CLASS) Direct Services Agencies (DSAs), CLASS Case Management Agencies (CMAs), Deaf Blind with Multiple Disabilities (DBMD) program providers, and Financial Management Services Agencies (FMSAs) about changes related to providing transportation to an individual in the CLASS or DBMD Program. Specifically, this IL describes the process by which transportation will no longer be provided as Community First Choice Personal Assistance Services/Habilitation (CFC PAS/HAB). In accordance with the instructions provided in this letter, DSAs, CMAs, and DBMD program providers will include and bill for transportation hours on an individual plan of care (IPC) as a CLASS or DBMD Program service.

The requirements set forth in this IL are included in the proposed amendments to Texas Administrative Code (TAC), Title 40, Part 1, Chapters 45 Community Living Assistance and Support Services and 42 Deaf Blind With Multiple Disabilities (DBMD) Program, expected to become effective March 2016.

### **Transportation in CLASS and DBMD Programs**

In accordance with the approved CLASS and DBMD waiver applications, transportation is an activity included under the CLASS service of habilitation and the DBMD service of residential habilitation. An example of transportation is driving an individual to a community activity associated with a goal on the individual program plan (IPP). Although transportation is included as a service under habilitation and residential habilitation, transportation is identified separately on the IPC under the new billing codes 48 and 48V.

Funding for taxi services or public transportation is not available in the CLASS and DBMD programs as habilitation or residential habilitation, but is available as an adaptive aid.

### **Process for Adding Transportation to an IPC**

For a renewal or enrollment IPC that has a begin date of **December 1, 2015 or later:**

- the service planning team (SPT) must determine whether an individual requires transportation as a service of habilitation or residential habilitation;
- if the individual requires transportation, the case manager must include transportation on the IPC;
- if transportation is included on the IPC, the SPT must:
  - develop a transportation plan for an individual who receives transportation from a program provider or through the Consumer Directed Services (CDS) option; and
  - include transportation on the IPP and goals for transportation based on the transportation plan.

### **Transportation Plan**

As described above, an SPT must develop a transportation plan if transportation as a habilitation or residential habilitation activity is included on an individual's IPC. The transportation plan describes how transportation will be delivered to support an individual's desired goals for transportation and identifies the appropriate number of transportation hours, based on the individual's needs, that are necessary to enable the individual's independence and integration into the community. The transportation plan must be documented on the Texas Department of Aging and Disability Services (DADS) Form 3598, Individual Transportation Plan which is available on the DADS website at <https://www.dads.state.tx.us/forms/3598/>.

The DSA, DBMD program provider, and CDS employer must ensure transportation is provided in accordance with the transportation plan.

If an individual receives transportation through the CDS option, the CMA and DBMD program provider must send a copy of the transportation plan to the FMSA.

### **New Billing Codes for Transportation on an IPC**

For CLASS, the new billing codes for identifying transportation on the IPC are:

- G0248 – for 48 Hab Transportation
- G0249 – for 48V CDS Hab Transportation
- G0250 – for 48V CDS Hab Transportation TAXES
- G0251 – for 48V CDS Hab Transportation ES/BENEFITS

For DBMD, the new billing codes for identifying transportation on the IPC are:

- G0252 – for 48 Hab Transportation
- G0253 – for 48V CDS Hab Transportation
- G0254 – for 48V CDS Hab Transportation TAXES
- G0255 – for 48V CDS Hab Transportation ES/BENEFITS

The new codes will effective December 1, 2015. The Bill Code Crosswalk will be updated and posted on the DADS website.

The IPC forms with these changes will be available on the DADS website by September 1, 2015, for use by SPTs to develop a renewal or enrollment IPC with a begin date of December 1, 2015, or later.

### **Qualifications of a Service Provider for Transportation as a habilitation or residential habilitation activity**

A service provider for transportation as a CLASS habilitation activity must meet the requirements as described in 40 TAC §45.803(d)(20). A service provider for transportation as a DBMD residential habilitation activity must meet the requirements as described in 40 TAC §42.402(i).

### **Including Transportation as CFC PAS/HAB on Certain IPCs**

For a renewal or enrollment IPC that has a begin date **before December 1, 2015**, transportation is provided and billed as a CFC PAS/HAB activity. When such an IPC is renewed, transportation must be included using service code 48 or 48V on the IPC in accordance with the process described above.

### **Update of Previous ILs**

Information in this IL updates the information in IL 15-30 and IL 15-31 that permits transportation to be delivered through CFC PAS/HAB.

For questions about the content of this IL, contact the CFC Policy mailbox at [CFCPolicy@dads.state.tx.us](mailto:CFCPolicy@dads.state.tx.us).

Sincerely,

*[signature on file]*

Michelle Martin  
Interim Director  
Center for Policy and Innovation

*[signature on file]*

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