



COMMISSIONER
Jon Weizenbaum

October 02, 2014

To: Financial Management Services Agencies

Subject: Information Letter 14-62
Consumer Directed Services Budget Rate Changes for Medically Dependent Children Program

The purpose of this letter is to provide direction to Financial Management Services Agencies (FMSAs) on updating Consumer Directed Services (CDS) employers' budgets to include the new payment rate, effective September 1, 2014, for Medically Dependent Children Program (MDCP). The approved Health and Human Services Commission (HHSC) rates can be found at <https://www.hhsc.state.tx.us/Rad/long-term-svcs/index.shtml>.

Service Authorization Changes

The rate change for MDCP requires a service authorization change. By December 1, 2014, the Department of Aging and Disability Services (DADS) MDCP case managers will send FMSAs an updated service authorization with the new rate. The effective date of the service authorization will be retroactive September 1, 2014, through the remainder of the individual's service plan year.

To initiate the service authorization changes for individuals using MDCP, the FMSAs must document on Form 2067, Case Information, the amount of funds expended by each CDS employer, including allocated funds, from the beginning of the individual's service plan year through September 1, 2014. The FMSAs must submit the completed Form 2067 to DADS case managers no later than November 1, 2014. The DADS case managers will then reauthorize the individual's service plan and send the new service authorization to the FMSA by December 1, 2014. Failure to submit Form 2067 to the DADS case manager by the required time frame may result in a complaint filed against the FMSA by DADS staff to Consumer Rights and Services.

CDS Employer Budget Workbooks

The FMSA must coordinate with the CDS employer to revise the CDS employer budget workbook based on the new service authorization. The updated CDS employer budget workbook for MDCP can be found at: <http://www.dads.state.tx.us/providers/CDS/handbook.html>. Both the CDS employer and the FMSA representative must sign a new Consumer Information and Budget Approval page and write "MDCP rate increase" on this page. If there is a change in an employee's hourly wage or a change in benefits, the CDS employer must complete a new Form 1730, Wage and Benefits Plan Employee Compensation.

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For questions regarding the content of this letter, contact DADS at: CDS@dads.state.tx.us

Sincerely,

[signature on file]

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Center for Policy and Innovation

[signature on file]

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