



COMMISSIONER
Jon Weizenbaum

September 19, 2014

To: Financial Management Services Agencies

Subject: Information Letter 14-57
Consumer Directed Services Budget Rate Changes for Primary Home Care

The purpose of this letter is to provide direction to Financial Management Services Agencies (FMSAs) on updating Consumer Directed Services (CDS) employers' budgets to accommodate the new payment rate, effective September 1, 2014, for Primary Home Care (PHC). The Health and Human Services Commission (HHSC)-approved rates can be found at <https://www.hhsc.state.tx.us/Rad/long-term-svcs/index.shtml>.

Service Authorization Changes

The rate change for PHC requires a service authorization change. By October 15, 2014, the Department of Aging and Disability Services (DADS) PHC case managers will send FMSAs an updated service authorization with the new rate and an effective date of September 1, 2014, through the remainder of the individual's service plan year.

To initiate the service authorization changes for individuals using PHC, the FMSAs document on Form 2067, Case Information, and submit to DADS case managers, no later than October 1, 2014, the amount of funds expended by each CDS employer, including allocated funds, from the beginning of the individual's service plan year through September 1, 2014. The DADS case managers will then reauthorize the individual's service plan and send the new service authorization to the FMSA by October 15, 2014. Failure to submit Form 2067, Case Information to the DADS case manager by the required time frame may result in a complaint filed against the FMSA by DADS staff to Consumer Rights and Services.

CDS Employer Budget Workbooks

The updated budget workbook for PHC can be found at: <http://www.dads.state.tx.us/providers/CDS/handbook.html>. Both the CDS employer and the FMSA representative must sign a new Consumer Information and Budget Approval page and write "PHC rate increase" on this page. If there is a change in an employer's hourly wage or change in benefits, the CDS employer must complete a new Form 1730, Wage and Benefits Plan Employee Compensation.

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For questions regarding the content of this letter, contact DADS at: CDS@dads.state.tx.us

Sincerely,

[signature on file]

Donna Jessee
Director
Center for Policy and Innovation

[signature on file]

Elisa J. Garza
Assistant Commissioner
Access and Intake