



COMMISSIONER
Chris Traylor

June 11, 2012

To: Assisted Living Facilities (ALFs)

Subject: **Provider Letter 12-25** – Annual Mandatory Training for ALFs

The creation of annual mandatory training for ALFs is required by House Bill (HB) 2109, 82nd Legislature, Regular Session, 2011, which amended Texas Health and Safety Code, Chapter 247. The purpose of this training is to provide information and education to ALF staff members and Department of Aging and Disability Services (DADS) ALF surveyors regarding aging in place and retaliation. The ALF rule is found at Texas Administrative Code, Title 40, Part 1, §92.41(f)(6). The following individuals must successfully complete this training **annually**:

- ALF managers;
- DADS ALF surveyors; and
- DADS ALF program managers.

The online version of Annual Mandatory Training for Assisted Living Facilities is available on the DADS ALF provider web page:

<http://www.dads.state.tx.us/providers/ALF/training/cbt/annual.html>. A classroom version of training will be available later this year, and class listings will be posted to DADS Educational Services' joint training web page: <http://www.dads.state.tx.us/providers/Training/jointtraining.cfm>.

To document successful course completion, a participant must satisfactorily complete a quiz provided at the end of the training and retain a copy of the course certificate.

If you have questions about this provider letter, please contact an ALF policy specialist in the Policy, Rules and Curriculum Development unit at (512) 438-3161. If you have technical problems with the computer-based training, you may e-mail cbthelp-regsrvcs@dads.state.tx.us.

Sincerely,

[signature on file]

Veronda L. Durden
Assistant Commissioner
Regulatory Services

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