



**ATTACHMENT
HHS BULLETIN B-11-002**

**Health and Human Services Enterprise
Expedited Process for the Development and Approval of Rules**

EXPEDITED RULEMAKING PROCESS TIMELINES

May 2011

- Begin review of passed legislation for mandated rule changes that must be implemented by September 1, 2011.
- Develop rules, obtain internal approvals, and develop draft Request for Publication of Rules Memorandum for Executive Commissioner approval to publish rules as proposed.

Publication of Proposed Rules After Council Meeting		Publication of Proposed Rules Before Council Meeting
June 10	Council meetings to consider proposed rules no later than:	Not Applicable
June 14	Rules finalized, Request for Publication of Proposed Rules Memo submitted to the Executive Commissioner for approval to publish rules as proposed no later than:	June 14 *
June 20	Proposed rules sent to the <i>Texas Register</i> no later than:	June 20
July 1	Publication of proposed rules for 30 days.	July 1
Not Applicable	Council meetings to review published proposed rules no later than:	July 29

* Notification forwarded to agency council members.



**Publication of
Proposed Rules
After Council Meeting**

**Publication of
Proposed Rules
Before Council Meeting**

July 31	Proposed rules sent to advisory committees and public hearings held (if necessary) no later than:	July 31
August 1	Public comment period ends.	August 1
August 2-4	Prepare adoption materials; develop Request for Adoption of Rules Memorandum to adopt/publish rules. If substantive comments not previously raised at agency council meeting are received, rule, comment, and proposed response presented to agency council. Rule revised to reflect council recommendations as necessary.	August 2-4
August 5	Request for Adoption of Rules Memo and rule adoption packet sent to HHSC no later than:	August 5
August 11	Rules sent to the <i>Texas Register</i> no later than: (Rules will be published in the <i>Texas Register</i> on August 26.)	August 11
September 1	Effective date of adopted rules.	September 1